QUESTIONNAIRE FOR FILING PROPOSED RULES AND REGULATIONS WITH THE ARKANSAS LEGISLATIVE COUNCIL AND JOINT INTERIM COMMITTEE

	ARTMENT/AGENCY Education
	SION Accountability
	SION DIRECTOR Dr. Charity Smith
	TACT PERSON Ron Tolson
	RESS #4 State Capitol Mall, Room 107B
PHOI	NE NO. <u>501-682-4342</u> FAX NO. <u>682-4898</u>
	INSTRUCTIONS
A. B.	Please make copies of this form for future use. Please answer each question completely using layman terms. You may use additional sheets, if necessary.
C.	If you have a method of indexing your rules, please give the proposed citation after □Short Title of this Rule□ below.
D.	Submit two (2) copies of this questionnaire attached to the front of two (2) copies of your proposed rule and mail or deliver to:
****	Donna K. Davis Subcommittee on Administrative Rules and Regulations Arkansas Legislative Council Bureau of Legislative Research Room 315, State Capitol Little Rock, AR 72201
1.	What is the short title of this rule? Rules and Regulations Governing the Adding of Additional Areas of Licensure and the Probationary Route to Certification.
2.	What is the subject of the proposed rule? Guidelines for how a teacher can add additional areas of licensure to their current license and guidelines for those individuals who are seeking their first teaching license through the Probationary Route to Licensure.
3.	Is this rule required to comply with federal statute or regulations? Yes NoX
	If yes, please provide the federal regulation and/or statute citation.
4.	Was this rule filed under the emergency provisions of the Administrative Procedures Act? Yes NoX If yes, what is the effective date of the emergency rule?

	When does the emergency rule expire?
	Will this emergency rule be promulgated under the regular provisions of the Administrative Procedure Act? YesX No
5.	Is this a new rule? Yes NoX
	Does this repeal an existing rule? Yes NoX If yes, please provide a copy of the repealed rule.
	Is this an amendment to an existing rule? If yes, please <u>attach a markup</u> showing the changes in the existing rule and a summary of the substantive changes.
6.	What state law grants the authority for this proposed rule? If codified, please give Arkansas Code citation. 6-11-105
7.	What is the purpose of this proposed rule? Why is it necessary?
	These rules and regulations are needed to comply with new policies being adopted by the State Board of Education for teacher licensure.
8.	Will a public hearing be held on this proposed rule? YesX NoIf yes, please give the date, time, and place of the public hearing.
	September 14, 2001, Arch Ford Education Building, #4 State Capitol Mall Auditorium, 2:00 P. M.
9.	When does the public comment period expire? September 22, 2001
10.	What is the proposed effective date of this proposed rule? November 1, 2001
11.	Do you expect this rule to be controversial? Yes NoX If yes, please explain.
12.	Please give the names of persons, groups, or organizations which you expect to comment on these rules. Please provide their position (for or against) if known.
	We expect to hear comments regarding these rules and regs from public schoo administrators, members of organizations representing school library media and guidance and counseling and representatives from institutions of higher education.

PLEASE ANSWER ALL QUESTIONS COMPLETELY

July 28, 1995

	RTMENT/ AGENCY EducationION Accountability	
	ON COMPLETING THIS STATEMENT PHONE NO682-4342FAX N	
	FINANCIAL IMPACT S	<u>TATEMENT</u>
	mply with Act 1104 of 1995, please complent and file with the questionnaire and	
	RT TITLE OF THIS RULE _Rules and I	
1.	Does this proposed, amended, or repealed Impact? Yes NoX	rule or regulation have a financial
2.	If you believe that the development of a fine speculative as to be cost prohibited, please	
3.	If the purpose of this rule or regulation is to regulation, please give the incremental cos	
	2001-02 Fiscal Year	2002-03 Fiscal Year
	General Revenue N/A Federal Funds N/A Cash Funds N/A Special Revenue N/A Other N/A Total N/A	General RevenueN/A
	What is the total estimated cost by fiscal ye Proposed, amended, or repealed rule or re	ear to any party subject to the gulation?
	2001-02 Fiscal Year	2002-03 Fiscal Year
	None	None
5.	What is the total estimated cost by fiscal ye regulation?	ear to the agency to implement this
	2001-02 Fiscal Year	2002-03 Fiscal Year
	None	None

DEPARTMENT OF EDUCATION FISCAL IMPACT STATEMENT OF PROPOSED REGULATION

(In compliance with Acts 884 and 1253 of 1995)

Regulation Title: Rules and Regulations Governing the Adding of Additional Areas of Licensure and the Probationary Route to Certification.

Summary Description of Regulatory Proposal: These rules and regulations will serve as guidelines for implementing new policies for licensure adopted by the State Board of Education.

Cite Statutory Authority for this Regulatory Proposal: 6-11-105

- I. Fiscal Impact on the Department: (include whether impacts are non-recurring or recurring)
 - A. Resources Required Personnel, equipment, office space.
 None.
 - B. Time Required for Implementation.

None

C. Procedural Changes.

None

D. Other.

None

- II. Fiscal Impact on Local School District or Others? (Include whether impacts are non-recurring or recurring)
 - A. Resources Required Personnel, equipment, office space.

Non-recurring

B. Time Required for Implementation.

Non-recurring

C. Procedural Changes.

Non-recurring

D. Other.

Non-recurring

III. Additional Comments.

None

Prepared by: (Name) R on Tolson

(Title) Coordinator, Professional Licensure

(Date) August 16, 2001

ARKANSAS DEPARTMENT OF EDUCATION PERMANENT AMENDMENTS TO RULES AND REGULATIONS GOVERNING THE ADDING OF AN ADDITIONAL AREA OF LICENSURE OR ENDORSEMENT AND PROBATIONARY ROUTE TO CERTIFICATION

1.00 REGULATORY AUTHORITY

- 1.01 These regulations shall be known as the Arkansas Department of Education

 Permanent Amendments to Rules and Regulations Governing Certification and
 Licensure, Specifically the Adding of Additional Areas of Licensure, etc.
- 1.02 These regulations are enacted pursuant to the authority of the State Board of Education under Ark. Code § Ann. 6-11-105 and Ark. Code Ann. § 6-17-402.

2.00 PURPOSE

2.01 The purpose of these Rules and Regulations is to amend selected sections of the current Rules and Regulations Governing Certification and Licensure which deal with adding an additional area of certification/licensure to an existing Arkansas certificate/license and Probationary Route Certification.

3.00 REQUIREMENTS FOR ADDING AN ADDITIONAL AREA OF LICENSURE OR ENDORSEMENT PRIOR TO SEPTEMBER 1, 2001

- 3.01 Effective May 14, 2001, Deficiency and Removal Plans (DRPs) shall no longer be issued in selected areas.
- 3.02 Teachers/administrators petitioning to add additional areas of licensure or endorsements may file a DRP for their selected area with the Office of Professional Licensure by August 31, 2001.
- 3.03 Teachers/ administrators with a DRP on file with the Office of Professional Licensure by August 31, 2001 shall have until December 31, 2003 to complete all DRP requirements for adding that additional area or endorsement to their current license.
- 3.04 <u>Teachers and/or administrators shall have a valid, Arkansas standard teaching license, in order to add an additional area of licensure or endorsement.</u>
- 3.05 Teachers/administrators with a DRP on file for additional teaching areas or endorsements with the Office of Professional Licensure by August 31, 2001, may elect to successfully complete the appropriate Praxis II assessment(s) at any time. The DRP requirement will be considered to be fully met when the teacher/administrator meets or exceeds the cut score(s).

- Teachers/administrators petitioning to add an additional area of licensure or endorsement for an area(s) for which a DRP is no longer issued as of May 14, 2001, shall do so by completing all DRP coursework and assessment requirements and by providing the necessary documentation to the Office of Professional Licensure by December 31, 2001, or they may elect to just successfully complete the appropriate Praxis II assessment(s).
- 3.07 <u>Teachers/administrators who do not complete all DRP requirements prior to December 31, 2003, shall have to meet requirements for adding additional teaching area(s) or endorsements under the new Additional Licensure Plans.</u>
- Teachers/administrators enrolled in degree programs and/or completing DRP requirements for any area of educational administration shall have a DRP on file in the Office of Professional Licensure by August 31, 2001, and shall have all coursework and testing completed by December 31, 2002. The applicant will have until June 30, 2002, to take and pass the PRAXIS II Specialty Area Test currently required (Educational Leadership).
- 3.09 <u>Teachers/administrators working on a DRP for any area of educational administration who have not completed the required coursework and testing prior to December 31, 2002, shall have to become licensed in that administrative area under the new performance based licensure requirements for educational administration.</u>
- 3.10 <u>Teachers/administrators working on a DRP for any area of educational administration who does not complete the PRAXIS II Specialty Area Test (Educational Administration) prior to June 30, 2002, shall take and pass the new PRAXIS II Specialty Area Test(s) School Leaders Licensure Assessment (SLLA) and/or School Superintendent Assessment (SSA) to add that administrative area to their license.</u>
- 3.11 <u>Teachers/administrators with a DRP on file with the Office of Professional Licensure by August 31, 2001, for which there is no subject specific PRAXIS II Specialty Area Test, shall complete all coursework and prescribed assessment prior to December 31, 2003, to add that area of licensure or endorsement.</u>
- 3.12 The Office of Professional Licensure reserves the right to amend and/or rescind an additional area of licensure or endorsement that is issued in error.
- 3.13 The Office of Professional Licensure shall issue all additional licensure areas or endorsements upon receiving documentation that all DRP or Additional Licensure Plan requirements have been met.
- 3.14 Changes by the State Board of Education that become effective prior to the completion of a DRP or Additional Licensure Plan may necessitate a change in the licensure requirements for either one of these plans.

- 3.15 <u>Teachers or administrators adding Early Childhood P-4, Middle School or Secondary Social Studies to their valid Arkansas teaching license must have completed a three-hour course in Arkansas History.</u>
- 3.16 All additional requirements as listed on selected DRPs shall be completed along with coursework and Praxis assessment in order to add an additional teaching area or endorsement to a standard teaching license.

4.00 REQUIREMENTS FOR ADDING AN ADDITIONAL AREA OF LICENSURE OR ENDORSEMENT AFTER AUGUST 31, 2001.

- **4.01** Effective September 1, 2001, the Deficiency and Removal Plan (DRP) shall be replaced with the Additional Licensure Plan (ALP).
- **4.02** Teachers/administrators shall have a valid, Arkansas standard teaching license in order to add an additional area of licensure or endorsement.
- 4.03 Teachers working in an out-of-field teaching assignment shall file a completed Additional Licensure Plan (ALP) with their school district and with the Office of Professional Licensure within thirty (30) days of beginning the out-of-field assignment.
- 4.04 The Additional Licensure Plan shall be the recognized process for allowing a licensed teacher to be employed in an out-of- field teaching position while meeting the competency and assessment requirements for the new employment position.
- 4.05 <u>Teachers shall have three (3) years from the beginning of their out- of- field assignment to meet full licensure requirements for the additional licensure area or endorsement being sought.</u>
- 4.06 The Office of Professional Licensure shall issue additional licensure areas and/or endorsements upon receiving documentation that all (ALP) requirements have been met.
- 4.07 Additional areas/levels of licensure or endorsements shall be added to a valid, Arkansas standard teaching license upon receiving documentation of successful completion of the required state assessment(s) and/or program of study and submitting an application requesting the additional licensure area or endorsement.
- 4.08 To add an additional area of licensure or endorsement for which no written PRAXIS II Specialty Area Assessment exists, a candidate shall successfully complete an approved Institution of Higher Education Program of Study for the licensure area or endorsement and the required Praxis II assessment.

- 4.09 Institutions of Higher Education that offer approved preparation programs for Additional Licensure Plans shall submit the proposed Additional Licensure Plan offerings to the Office of Professional Quality Enhancement for review and approval.
- 4.10 The Office of Professional Licensure reserves the right to amend and/or rescind an additional area of licensure or endorsement that is issued in error.
- 4.11 Changes by the State Board of Education that become effective prior to the completion of an Additional Licensure Plan may necessitate a change in the licensure requirements for that Additional Licensure Plan.
- 4.12 The Non-Instruction Student Services areas of School Psychology Specialist and Speech Language Pathology shall not be added to a standard license simply by taking the required assessment. The applicant must have completed a Master's Degree and the required Praxis II Specialty Area Test to be licensed in either of these areas.
- 4.13 Teachers or administrators adding Early Childhood P-4, Middle School or Secondary Social Studies to their valid Arkansas standard teaching license shall have completed a three-hour course in Arkansas History.

5.00 AMENDMENTS TO THE PROBATIONARY ROUTE TO CERTIFICATION

- 5.01 Individuals currently teaching under the guidelines for the Probationary Route to Teacher Licensure and those individuals eligible for their first provisional license shall have until December 31, 2004, to complete all licensure requirements and receive their standard teaching license.
- 5.02 Individuals who do not complete all requirements for their standard teaching license by December 31, 2004, may apply for licensure through the Non-Traditional Teacher Licensure Program or an Institution of Higher Education Teacher Education Program.
- 5.03 Individuals currently teaching under the guidelines for the Probationary Route to Teacher Licensure and those individuals eligible for their first provisional license may elect to complete all PRAXIS assessments for their teaching field and receive their standard teaching license.
- 5.04 Applications for the Probationary Route to Teacher Licensure shall not be sent out or accepted by the Office of Professional Licensure after June 30, 2001.
- 5.05 The Provisional license issued to individuals teaching under the guidelines for the Probationary Route to Teacher Licensure shall be good for one year from the hire date listed on the provisional letter of eligibility and may be renewed a maximum of two times.

- 5.06 The first provisional license shall not be issued until the applicant has submitted an application for teacher licensure, cleared the required background checks, met minimum coursework and testing requirements, and has returned to the Office of Professional Licensure the Eligibility for Provisional Licensure form signed by a school superintendent indicating the hire date for the teacher.
- 5.07 <u>Teachers licensing in Elementary 1-6, K-6, Middle School or Secondary Social Studies shall complete a three-hour course in Arkansas History.</u>
- The Provisional License for individuals teaching under the guidelines for the Probationary Route to Teacher Licensure shall be renewed when documentation has been received by Professional Licensure that all requirements for renewing the provisional license have been met including the Letter of Provisional Eligibility signed by a school superintendent indicating the hire date. A new application for licensure shall be submitted for each license renewal.
- 5.09 <u>Individuals teaching under the guidelines for the Probationary Route to Teacher Licensure shall teach at least two periods a day in their primary licensure area.</u>
- 5.10 The Office of Professional Licensure reserves the right to amend and/or rescind a teaching license issued in error.

40.70 PROBATIONARY ROUTE TO CERTIFICATION

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An individual holding at least a bachelor's degree from a regionally accredited college or university with a major or concentration of study in a teacher certification area.

40.72 Requirements for Probationary Provisional Certificate (1284)

a. Applicant has at least a 2.50 overall grade point average (based on a 4-point scale) or a 2.50 grade point average in the major or concentration area.

b. Applicant has attained at least the Arkansas minimum score on the appropriate NTE Specialty Area Examination for a standard certificate.

c. Applicant has made at least the Arkansas minimum scores on the Pre-Professional Skills Test (PPST) or has satisfactorily completed the Graduate Record Examination (GRE).

d. Applicant has presented a letter from a superintendent verifying that the district is unable to employ a certified teacher acceptable for the teaching assignment and that the applicant will be employed by the school district for the current year. Local districts must 0 obtain and maintain documentation to validate the search for a certified teacher, acceptable for the teaching assignment, as well as documentation of reasons for denying a certified person the position. This documentation must be presented to the Arkansas Department of Education upon request.

e. Applicant has filed a completed application form for an Arkansas teacher's certificate with the office of Teacher Education and Licensure of the State Department of Education.

40.73 Maintaining the Probationary Provisional Certificate

After obtaining a Probationary Provisional Certificate, the applicant shall submit a Probationary Preparation Plan for attending an Arkansas institution of higher education approved by the State to prepare teachers in the respective area of certification.

a. All probationary preparation plans shall begin with an intensive week-long training session emphasizing the knowledge and skills essential for effective instruction including the areas of: classroom management; lesson preparation; and motivation and characteristics of students. This training may be provided by the regional educational co-op.

b. The Probationary Preparation Plan shall be signed by the applicant, and a copy filed in the office of Teacher Education and Licensure.

e. The Probationary Preparation Plan shall include all of the subject matter field requirements for initial certification.

- d. Any requirements set by the Arkansas General Assembly for Initial Certification shall be included in the Probationary Preparation Plan.
 - e. The Probationary Preparation Plan shall include a six semester hour supervised teaching practicum and shall provide the candidate with sequenced experiences that are equivalent with those required in the Professional Studies component for initial certification. During the first year of teaching, the teacher shall be supervised through a cooperative endeavor between the employing school district and the institution of higher education. The institution of higher education may contract with another State-approved institution of higher education to assist in the supervision.

40.74 Renewal of the Probationary Provisional Certificate

The Probationary Provisional Certificate may be renewed for an additional one-year period only if at least one-third of the deficiencies have been completed. A person cannot receive more than two renewals of the Probationary Provisional Certificate.

40.75 Applying for a Standard Certificate

When all deficiencies on the Probationary Preparation Plan have been removed, the applicant shall be eligible for an Arkansas six-year teaching certificate only if the applicant has made at least the Arkansas minimum score on the NTE Test of Professional Knowledge and has at least a 2.50 grade point average on the semester hours earned through the Probationary Preparation Plan. This probationary certification route is not a National Council for the Accreditation of Teacher Education (NCATE) program and is for the purpose of Arkansas certification only.

50.00 Blanket Certification of Substitute and Temporary Teachers

The State Board of Education provides for the annual approval, by the Coordinator of Teacher Education and Licensure, Arkansas Department of Education, of blanket certification of substitute and temporary teachers. Districts who have occasion to employ such teachers must submit a list of names in order to ensure that the persons so employed can be made eligible to receive payment from teacher salary funds.

The blanket certificate is to be used for substitute and temporary teachers only. A substitute teacher is defined as the person who takes the place of a contracted certified teacher on a short-term or long term basis. A temporary teacher is a person who is hired when there is not a certified teacher under contract for the position.

Blanket certification forms must be completed in quadruplicate and submitted to the Office of Teacher Education and Licensure by May 1. The list will be validated. One copy will be retained, one copy will be returned to the superintendent of the district in which the list is used, one copy will be sent to the county school supervisor and another to the county treasurer.

50.10 Regulations for Substitute and Temporary Teachers

Since it is sometimes necessary to utilize the services of substitute personnel, districts should try to select competent individuals to whom will be entrusted the instructional responsibilities of the school. In fact, as much care should be given to the recruitment, selection, and utilization of those who will be used as substitutes or temporary teachers as is given to certified personnel.

Use these guidelines for hiring by progressing from one down as necessary. Hire a person who:

- 1. Is fully certified for the position for which he/she is employed
 - 2. Is certified in another field
 - 3. Has held a certificate in the past
 - 4. Has a degree in something other than education
 - 5. Has attended college
 - 6. Has personal qualifications which make him/her appropriate for the position

Use these guidelines for utilization of personnel:

- 1. A substitute teacher should not be used for more than forty-five consecutive days in the same position unless an emergency situation prevails, at which time permission may be granted for a total of ninety days by the State Department of Education.
- 2. A temporary teacher should not be used for more than forty-five consecutive days in the same position unless he/she is fully certified for that position. If an emergency situation should arise, permission may be granted for a total of ninety days by the State Department of Education.

100.00 ELEMENTARY TEACHING CERTIFICATES

101.00	1-6 Elementary Certificate (184)
	Specialization Requirements (32 sem. hrs.)
	Public School Art 3 sem. hrs.
	(appreciation course unacceptable)
	Public School Music 3 sem. hrs.
	(appreciation course unacceptable)
	Geography3 sem. hrs.*
	U.S. History3 sem. hrs.*
	U.S. Government
	Economics3 sem. hrs.*
	(must be designed for Elementary teachers)
	Children's Literature 3 sem. hrs.
	Mathematics 6 sem. hrs.**
	(must be designed for Elementary teachers)
	Science3 sem. hrs.
	(must be designed for Elementary teachers)
	Physical Education
	(must be designed for Elementary teachers
	and may count as part of General
	Education requirements)
	Test Requirements
	For Standard Certificates (New or Addition)
	NTE - Education in the Elementary School - Minimum Score 500
	OR-
	- Early Childhood Education - Minimum Score 500
	=
*Geography, U.S. I	History, Government, and Economics may count as social studies in General
Education.	
**Three hours may	count as part of General Education requirements in mathematics, but must be
specifically designed fo	r Elementary teachers.
	100.00 - 101.00 (PRIOR TO 9/1/94)

Specialization Requirements (35 sem. hrs.) Public School Art	Public School Art	1-6	Elementary (Certificate (184)		
(appreciation course unacceptable) Public School Music	(appreciation course unacceptable) Public School Music	<u>Spe</u>	ecialization R	<u>equirements</u>	s (35 sem. h	rs.)	
Public School Music	Public School Music	Pub					
(appreciation course unacceptable) Geography	(appreciation course unacceptable) Geography 3 sem. hrs.* U.S. History 3 sem. hrs.* U.S. Government 3 sem. hrs.* Economics 3 sem. hrs.* (must be designed for Elementary teachers 6 sem. hrs.** (must be designed for Elementary teachers 6 sem. hrs.** (must be designed for Elementary teachers 5 science 3 sem. hrs. (must be designed for Elementary teachers 9 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 1 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs. (must be designed for Elementary teachers 2 sem. hrs.)						
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U.S. History	U.S. History						
U.S. Government	U.S. Government						
Economics	Economics						
(must be designed for Elementary teachers) Children's Literature	(must be designed for Elementary teachers Children's Literature						
Children's Literature	Children's Literature	Eco					
Mathematics	Mathematics		(m	nust be desig	sned for Ele	mentary teache	rs)
(must be designed for Elementary teachers) Science	(must be designed for Elementary teachers Science						
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(must be designed for Elementary teachers) Physical Education	(must be designed for Elementary teachers Physical Education		(m	nust be desig	gned for Ele	mentary teache	rs)
Physical Education	Physical Education	Scie					
(must be designed for Elementary teachers and may count as part of General Education requirements) Reading (effective 9/1/94)	(must be designed for Elementary teachers may count as part of General Educati requirements) Reading (effective 9/1/94)		(m	ust be desig	gned for Ele	mentary teache	rs)
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Reading (effective 9/1/94)	Reading (effective 9/1/94)			may cour	nt as part of	General Educa	tion
Test Requirements For Standard Certificates (New or Addition) NTE - Education in the Elementary School - Minimum Score 500 OR-	Test Requirements For Standard Certificates (New or Addition) NTE - Education in the Elementary School - Minimum Score 500 OF			requirem	ents)		
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NTE - Education in the Elementary School - Minimum Score 500 OR-	NTE - Education in the Elementary School - Minimum Score 500 OF	Test Requirem	nents				
NTE - Education in the Elementary School - Minimum Score 500 OR-	NTE - Education in the Elementary School - Minimum Score 500 OF						
OR-		For Standard C	Sertificates (N	New or Add	ition)		
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Early Childhood Education - Minimum Score 500	Early Childhood Education - Minimum Score 500)R-
— Early Childhood Education - Minimum Score 500	Early Childhood Education - Minimum Score 500						
		-	Early Child	lhood Educa	tion - Mini	mum Score 500)

^{*}Geography, U.S. History, Government, and Economics may count as social studies in General Education.

**Three hours may count as part of General Education requirements in mathematics, but must be specifically designed for Elementary teachers.

102.00 K-6 Elementary Certificate (183) Specialization Requirements (32 sem. hrs.)

- a. Bachelor's degree in Elementary Education or Early Childhood Education which meets requirements for standard six-year Elementary certificate.
- b. Three semester hours in Child Development. (Any course in Child Development offered by the Home Economics department or any other department that is acceptable by the Coordinator of Teacher Education and Certification may be accepted to meet this requirement).
- c. Six semester hours in Early Childhood Curriculum Methods and Materials.
- d. Three semester hours of Practicum in kindergarten; three additional hours of Practicum in K-3, or three years' successful teaching experience in grades K-3, in an accredited school. This is interpreted to mean that six semester hours of Practicum is needed for K-6 certification. If a person has three years of successful teaching experience in a K-3 situation in an accredited school, three semester hours of the total six semester hours may be waived.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Early Childhood Education - Minimum Score 500

102.00

103.00 Elementary Physical Education Certificate (085) Specialization Requirements (26 sem. hrs.)* Organization and/or Administration of Physical Education (K-12)...... 3 sem. hrs. Foundations of Physical Education....... 3 sem. hrs. (such as History, Principles, etc.) Related Sciences 6 sem. hrs. (to be selected from the following: Human Anatomy, Human Physiology, Human Kinesiology or Analysis of Motion, and Exercise Physiology) First Aid or Care and Adaptive Physical Education........... 3 sem. hrs. Methods and Materials of Physical Education for Elementary Children (K-6).......... 3 sem. hrs. Skill Development of Children's Activities (K-6)...... 6 sem. hrs. (must include: Basic Movement and - Pattern Development, Gymnastics for Children, Primary and Lead-Up — Games for Children, and Rhythmic - Activities for Children) Meet one of the following two field experiences: Three semester hours of the student teaching requirement must be completed at the elementary or middle school level, below the 9th grades, where the cooperating teacher is certified in Elementary Physical Education. The student must complete a three semester hour internship under the directed supervision from the staff of the Physical Education Department of the college or university. Test Requirements For Standard Certificates (New or Addition) NTE - Physical Education - Minimum Score 540 *For coaching endorsement, three semester hours of coaching theory must also be completed. 103.00

104.00 Elementary Reading Endorsement (051) Specialization Requirements (9 sem. hrs)

a. Elementary certificate based on bachelor's degree and valid six years.

b. A minimum of nine semester hours in graduate or undergraduate level reading courses in the following special areas:

Foundation or Survey of Reading...... 3 sem. hrs.

Diagnosis and Correction of

Reading Difficulties...... 3 sem. hrs.

Laboratory Practice in

Reading Improvement...... 3 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Introduction to the Teaching of Reading -

Minimum Score 510

104.00

105.00 Elementary Graduate Certificate (185)

The elementary classroom teacher's graduate certificate is valid for ten years and may be issued to applicants meeting the following requirements:

- a. Hold or be qualified to hold at the time of application the six-year elementary teacher's certificate.
- b. Completion of a master's degree in an approved institution, with a minimum of 30 semester hours in courses as follows:
 - 1. Professional education courses related to the elementary curriculum minimum 12 semester hours
 - Subject matter courses normally taught at the elementary levelminimum 12 semester hours
 - 3. Elective courses for a total of not less than 30 semester hours

Testing Requirements

Early Childhood Education - Minimum Score 500 Provisional Certificates not available

200.00 K-12 TEACHING CERTIFICATES

201.00 Art K-12 Certificate (020)

For Standard Certificates (New or Addition)

NTE - Art Education - Minimum Score 450

200.00 - 201.00

^{*}The Art K-12 Certificate is valid for six years based on a minimum of a bachelor's degree. Methods courses and directed teaching will be done on both the elementary and secondary levels.

202.00 Deaf or Hard of Hearing Certificate (193) Specialization Requirements Teachers wanting certification in the area of Deaf or Hard of Hearing must meet one of the below listed requirements in order to receive a standard certificate. a. An applicant who holds a bachelor's degree from a recognized college or university in the United States* and has the necessary special

An applicant who holds a bachelor's degree from a recognized college or university in the United States* and has the necessary special preparation in teaching the deaf and the hard of hearing and who holds or is eligible to hold a certificate from the state within which the college or university is located;

OP

 An applicant who holds the professional certification based on the Standards for Certification of Teachers of the Hearing Impaired as developed by the Committee on Professional Preparation and Certification and adopted by the Council on Education of the Deaf— (Approved 1972);

OR-

c. An applicant who holds an elementary or secondary certificate based on a bachelor's degree and 18 hours of education. The educational program of a teacher of the Deaf or Hard of Hearing shall include a minimum of 26 semester hours and a maximum of 40 hours as prescribed by the Conference of Executives of American Instructors of the Deaf. The preparation work to teach the Deaf must include the following courses:

*Preparation in Arkansas: Initial certification is issued to a person completing an approved program of preparation. A recommendation is required from the institution where the program has been completed; careful consideration will be given to this recommendation before a certificate is issued.

202.00 ->

Deaf or Hard of Hearing Certificate Continued Test Requirements

For Standard Certificates (New or Addition)

NTE - Teaching Hearing Impaired Students - Minimum Score

500*

*Mandated July 1, 1989

203.00 Gifted and Talented K-12 Endorsement (237) Specialization Requirements (18 sem. hrs.)

- a. A valid Arkansas teaching certificate
- b. One year of successful teaching experience
- e. A minimum of 18 graduate hours from the following areas (specific courses to be determined at the college or university by the certifying officer in collaboration with the person in charge of the program of gifted education:
 - 1. Identification and Programming for the Gifted
 - 2. Methods and Materials for the Gifted
 - 3. Curriculum Development for the Gifted
 - 4. Counseling and Guidance of the Gifted
 - 5. Testing and Evaluation
 - 6. Creativity
 - 7. Supervised Practicum
 - 8. Independent Study
 - 9. Seminar or Special Topics Course in Gifted Education

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

*Mandated January 1, 1989

-Available Until September 1, 1992

variable C	onthi september 1, 1772
204-00	Music Plan I (Vocal) K-12 Certificate (124)
_000	Specialization Requirements (24 sem. hrs.)*
	Music Theory11 sem. hrs.
	Music History & Appreciation 3 sem. hrs. Conducting
	sem. hrs.
	Piano (Proficient Technique) 1 sem. hr. ** Applied Piano
	2 sem. hrs.** Applied Voice
	Technique
	hrs.
	Total Dana Sanarata
	<u>Test Requirements</u>
	For Standard Certificates (New or Addition)
	NTE - Music Education - Minimum Score 510
	TVIE Music Education Minimum Scote 310

204.00 (PRIOR TO 9/1/92)

^{**}For the non-piano major - <u>Proficient Piano</u> facility the equivalent of four semesters of study; <u>Applied</u> - proficient facility on a major performing instrument consistent with six semesters of private study; <u>Ensemble</u> - participation in an instrumental or choral ensemble for six semesters; <u>Choral Technique</u> - one semester class lessons are acceptable.

Can be Effe	ective Immediately, But Will be Mandated September 1, 1992
	•
204.00	Music Education Plan I (Vocal) K-12 Certificate (124)
	Basic Requirements (26 sem. hrs.)
	•
	Music Theory14 sem. hrs.
	(including Theory, Orchestration, Form,
-	Counterpoint, and Arranging)
	Music History and Literature 6 sem. hrs.
	Conducting
	Piano4 sem. hrs.*
	Specialization Requirements (14 sem. hrs.)
	Applied Voice 6 sem. hrs.
-	Elementary Methods and Materials 2 sem. hrs.**
-	Secondary Methods and Materials 2 sem. hrs.**
	Major Choral Ensemble
	<u>Test Requirements</u>
	For Standard Certificates (New or Addition)
	NTE - Music Education - Minimum Score 510
	newal requirements for existing Music I certificates are not
affected	1 by this change in requirements.
*One to four hours	of piano credit may be granted by credit examination.
**A three hour cour	rse combining elementary and secondary methods and materials may be substituted for
this requirement.	
_	
***Or equivalent of	four semesters of major choral ensemble study.
_	

204.00 (EFFECTIVE 9/1/92)

-Available Until September 1, 1992

205.00 Music Plan II (Instrumental) K-12 Certificate (125)
Specialization Requirements (24 sem. hrs.)*
Music Theory11 sem. hrs.
Music History & Appreciation
sem. hrs.
Piano (Proficient Technique) 1 sem. hr. ** Applied Wind, Percussion,
and/or Stringed
Instruments3 sem. hrs.**
Instrumental Techniques, (Brass, Woodwind,
Strings, Percussion)
Orchestration - Arranging 2 sem. hrs.
Test Requirements
For Standard Certificates (New or Addition)
NTF - Music Education - Minimum Score 510

205.00 (PRIOR TO 9/1/92)

^{**}For the non-piano major - <u>Proficient Piano</u> facility the equivalent of four semesters of study; <u>Applied</u> proficient facility on a major performing instrument consistent with six semesters of private study; <u>Instrumental Technique</u> - classes in strings, winds - (brass and woodwinds) and percussion instruments are to be taken the equivalent of one semester each; <u>Ensemble</u> - participation in - an instrumental or choral ensemble for six semesters.

Basic Requirements (26 sem. hrs.) Music Theory
(including Theory, Orchestration, Form, Counterpoint, and Arranging) Music History and Literature
Counterpoint, and Arranging) Music History and Literature
Music History and Literature
Conducting
Piano
Specialization Requirements (18 sem. hrs.) Major applied instrument 6 sem. hrs.
Major applied instrument 6 sem. hrs.
(in aluding Wind and Danayasian
(including Wind, and Percussion
or String)
Instrumental Techniques 4 sem. hrs.
(including Brass, Woodwinds, Percussion,
and Strings)
Elementary Methods and Materials 2 sem. hrs.**
Secondary Methods and Materials 2 sem. hrs.**
Major Instrumental Ensemble 4 sem. hrs.***
Test Requirements
For Standard Certificates (New or Addition)
NTE - Music Education - Minimum Score 510
NOTE: Renewal requirements for existing Music II certificates are
not affected by this change in requirements.
not unotice of this change in requirements.
*One to four hours of piano credit may be granted by credit examination.
one to roar hours or planto croant may be granted by croant chammation.
**A three hour course combining elementary and secondary methods and materials may be substituted for this requirement.
***Or equivalent of four semesters of major instrumental ensemble study.
205.00 (EFFECTIVE 9/1/92)

206.00 Physical Education K-12 Certificate (083) Specialization Requirements (32 sem. hrs.)* Organization and/or Administration of Physical Education (K-12)......3 sem. hrs. Foundations of Physical Education........... 3 sem. hrs. (such as History, Principles, etc.) Related Sciences 6 sem. hrs. (to be selected from the following: - Human Anatomy, Human Physiology, - Human Kinesiology or Analysis of Motion, and Exercise Physiology) First Aid or Care and Prevention of Injuries 2 sem. hrs. Adaptive Physical Education.................................. 3 sem. hrs. Methods and Materials in Elementary Methods and Materials in Secondary Skill Development of Children's Activities (K-6)...... 6 sem. hrs. - (must include: Basic Movement and — Pattern Development, Gymnastics for Children, Primary and Lead-up Games for Children, and Rythmie Activities for Children) Skill Development of Physical Education (must include: Individual, Team, and Dual Type Activity) Meet one of the following two field experiences: Three semester hours of the student teaching requirement must be completed at the elementary or middle school level, below the ninth grade, where the cooperating teacher is certified in elementary physical education. The student must complete a three semester hour internship under the direct supervision from the staff of the Physical Education Department of the college or university. Test Requirements For Standard Certificates (New or Addition)

NTE - Physical Education - Minimum Score 540

*For coaching endorsement, three semester hours of coaching theory must also be completed.

206.00

207.00 Reading Specialist K-12 Certificate (453) Specialization Requirements (12 sem. hrs.)

- a. Elementary or secondary certificate based on a bachelor's degree and valid for six years
- b. A master's degree with a major emphasis in Reading
- c. A minimum of three years of successful teaching experience
- d. A minimum of 12 semester hours of graduate level Reading courses with at least one course in each of the following:
 - 1. Foundation or Survey of Reading a basic course whose content is related exclusively to Reading Instruction or the Psychology of Reading.
 - 2. Diagnosis and Correction of Reading Difficulties
 - 3. Laboratory Practice in Reading Improvement
 - 4. Elective in Reading

Test Requirements

For Standard Certificates (New or Addition)

NTE - Reading Specialist - Minimum Score 550

208.00 Special Education Certificates (190)

- a. Applicants must meet general education requirements. (48 semester hours as outlined in Section 70.00)
- b. Teachers preparing for any Special Education certificate shall receive 15 hours of training in the following areas:

c. The Special Education certificate will not require dual certification (elementary, secondary, and special), which is the present policy.

Colleges/universities desiring to maintain dual certification may do so.

Certificates will be in the following areas:

Generic Special Education - Mildly Handicapped K-12 Moderately/Profoundly Handicapped K-12 and Severely Emotionally Disturbed K-12

- d. For each of the certifiable areas, students must take a minimum of 24 semester hours in addition to the 15 basic core hours as listed above. Upon receipt of any of the new certificates, categorical certification will no longer be retained.
 - 1. Teachers with current MR or LD certification who have been teaching mildly handicapped for two years in a resource room setting will be approved for a certificate for mildly handicapped.
 - Teachers with current MR certification and two years or more
 experience in teaching moderate to severely handicapped children
 in a self-contained setting will be approved for a certificate for
 moderately/
 profoundly handicapped.

- 3. Teachers with inappropriate certification for their expected Special Education teaching role will be reviewed by an approved college or university. The certifying officer will collaborate with the office of Teacher Education and Certification of the Arkansas Department of Education if existing rules/guidelines are insufficient for a determination.
- 4. All Teachers certified in Special Education prior to the implementation of this proposal will be required to apply for one of the above certificates at their respective renewal date.
- e. Colleges and universities in the state of Arkansas which offer teacher training programs in Special Education shall meet standards established by the Arkansas Department of Education. Certification of teachers who are graduated from these programs shall be accomplished on the basis of program approval rather than transcript audit. The division of Teacher Education and Certification shall have responsibility in the area of reciprocity between states.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Special Education - Minimum Score - 510*

*Mandated July 1, 1989

208.00 Special Education Certificates (190)

- a. The certificate should present general education requirements as stipulated in Arkansas Laws and Regulations for Certification of Teachers.

 Administrators and Supervisors, Bulletin VII.
- b. Teachers preparing for any Special Education certificate shall receive 15 hours of training in the following areas:

c. The proposed certificates in Special Education will not require dual certification (elementary, secondary, and special), which is the present policy. Colleges/ universities desiring to maintain dual certification may do so. Certificates will be in the following areas:

Generic Special Education - Mildly Handicapped K-12 Moderately/Profoundly Handicapped K-12 and Severely/Emotionally Disturbed K-12

- d. For each of the certifiable areas, students must take a minimum of 24 semester hours in addition to the 15 basic core hours as listed above. Upon receipt of any of the new certificates, categorical certification will no longer be retained.
 - 1. Teachers with current MR or LD certification who have been teaching mildly handicapped for two years in a resource room setting will be approved for a certificate for mildly handicapped.
 - Teachers with current MR certification and two years or more
 experience in teaching moderate to severely handicapped children
 in a self-contained setting will be approved for a certificate for
 moderately/ profoundly handicapped.
 - 3. Teachers with inappropriate certification for their expected Special Education teaching role will be reviewed by an approved college or university. The certifying officer will collaborate with the office of Teacher Education and Certification of the Arkansas Department of Education if existing rules/guidelines are insufficient for a determination.

- 4. All Teachers certified in Special Education prior to the implementation of this proposal will be required to apply for one of the above certificates at their respective renewal date.
- e. Colleges and universities in the state of Arkansas which offer teacher training programs in Special Education shall meet standards established by the Arkansas Department of Education. Certification of teachers who are graduated from these programs shall be accomplished on the basis of program approval rather than transcript audit. The division of Teacher Education and Certification shall have responsibility in the area of reciprocity between states.
- f. Students in preservice programs shall complete appropriate field experiences at both the elementary and secondary levels. These experiences should be introduced at the beginning of a teacher preparation program and should be required of students being prepared in each of the areas of certification in special education. Student teaching experiences should be at both the elementary and secondary levels for all candidates for certification in Mildly Handicapped K-12, Moderately/Profoundly Handicapped K-12, and Seriously/Emotionally Disturbed K-12.
- g. The graduates of a special education program leading to certification in Mildly Handicapped K-12, Moderately/Profoundly Handicapped K-12 and Seriously/Emotionally Disturbed K-12 shall be able to demonstrate competencies specific to the teaching of both elementary students and secondary students.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Special Education - Minimum Score - 510*

*Mandated July 1, 1989

208.10 Generic Special Education - Mildly Handicapped K-12 (245)

In addition to the 15 basic core hours:

Characteristics of Mildly Handicapped... 3 sem. hrs.

Methods and Materials for

Mildly Handicapped...... 3 sem. hrs.

Survey of Exceptional Child.......... 3 sem. hrs.

Speech and/or Language Development...... 3 sem. hrs. Evaluation of the Exceptional

Child..... 3 sem. hrs.

Field Experiences...... 6 sem. hrs.

Adaptive Physical Education....... 3 sem. hrs.

If not certified in Elementary Education, must include:

Reading 6 sem. hrs.

Math, designed for Elementary or

Middle School teachers...... 6 sem. hrs.

Curriculum......3 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Special Education - Minimum Score - 510*

^{*}Mandated July 1, 1989

208.10 Generic Special Education - Mildly Handicapped K-12 (245)

In addition to the 15 basic core hours:

Characteristics of Mildly Handicapped... 3 sem. hrs.

Methods and Materials for

Mildly Handicapped...... 3 sem. hrs.

Survey of Exceptional Child...... 3 sem. hrs.

Speech and/or Language Development..... 3 sem. hrs.

Evaluation of the Exceptional Child..... 3 sem. hrs.

Field Experiences...... 6 sem. hrs.

Reading...... 6 sem. hrs.

Teaching Math...... 3 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Special Education - Minimum Score - 510*

208.20 Moderately/Profoundly Handicapped K-12 (244)

In addition to the 15 basic core hours:

Nature and Needs of the Moderately

Profoundly Handicapped...... 3 sem. hrs.

Methods and Materials for the

Moderately/Profoundly Handicapped.... 3 sem. hrs.

Advanced Methods and Materials for the

Moderately/Profoundly Handicapped.... 3 sem. hrs.

Life Adjustment for the

Moderately/Profoundly Handicapped.... 3 sem. hrs.

Supervision in Moderately-Profoundly

Handicapped......3 sem. hrs.

Practicum 6 sem. hrs. Electives 3 sem. hrs.

(related in area of handicapped)

If not certified in Elementary Education must include:

Reading...... 6 sem. hrs.

Math, designed for Elementary or

Middle School teachers...... 6 sem. hrs.

Curriculum 3 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Special Education - Minimum Score - 510*

Can be Effective Immediately, But Will be Mandated September 1, 1992

208.20 Moderately/Profoundly Handicapped K-12 (244)

In addition to the 15 basic core hours:

Nature and Needs of the Moderately

Profoundly Handicapped...... 3 sem. hrs.

Methods and Materials for the

Moderately/Profoundly Handicapped.... 3 sem. hrs.

Advanced Methods and Materials for the

Moderately/Profoundly Handicapped.... 3 sem. hrs.

Life Adjustment for the

Moderately/Profoundly Handicapped.... 3 sem. hrs.

Supervision in Moderately-Profoundly

Handicapped 3 sem. hrs.

Practicum...... 6 sem. hrs.

Electives 3 sem. hrs.

(related in area of handicapped)

Test Requirements

For Standard Certificates (New or Addition)

NTE - Special Education - Minimum Score - 510*

-Available Until September 1, 1992

Test Requirements

For Standard Certificates (New or Addition)

Curriculum 3 sem. hrs.

NTE - Special Education - Minimum Score - 510*

208.30 Severely Emotionally Disturbed K-12 (242)

In addition to the 15 basic core hours:

Test Requirements

For Standard Certificates (New or Addition)

NTE - Special Education - Minimum Score - 510*

Can be Effective Immediately, But Will be Mandated August 1, 1991

209.00	Early Childhood Special Education (246)
	a. A bachelor or graduate level degree in Special Education Early Childhood from a regionally accredited institution of higher education;
	b. A minimum of a bachelor's degree in a related field including but not limited to Speech/Language Pathology, Psychology, Occupational/Physical Therapy, from a regionally accredited institution of higher education; and
	Professional Education Requirements (12 sem. hrs.)
	Child Development
	Practicum in Special Education Early Childhood
	granted upon presentation of documented evidence of three (3) years of teaching of children in an appropriate educational setting five (5) years old and under with
	handicaps.) Specialization Requirements (18 sem. hrs.)
	<u>Specianization Requirements (18 sem. nrs.)</u>
	Knowledge of children with handicaps, birth through five Parenting and family dynamics Interdisciplinary planning and program plan development Evaluation and assessment of children with handicaps, birth through five Instructional methods and curriculum development for children with handicaps, birth through five Speech and language development
	Courses encompassing the competencies will be determined at the university in collaboration with the chairman of the college or university Special Education Early Childhood Program.
	<u>Test Requirements</u>
	For Standard Certificates (New or Addition)

209.00

210.00 Visually Impaired K-12 Certificate (197) General Education Requirements (48 sem. hrs. as outlined in Section 70.00)

	Required courses:
	Child and Adolescent Development 6 sem. hrs. Principles of
	Learning3 sem. hrs. Application of Behavior Management
	Principles3 sem. hrs.
	Study of the School
In additic	on to the 15 basic core hours:
	Braille and Other Communication Skills 3 sem. hrs. Instructional
	Methods for the Visually
	Impaired3 sem. hrs.
	Survey of the Exceptional Child 3 sem. hrs. Orientation and
	Mobility for Classroom
	Teachers3 sem. hrs.
	Medical Aspects of Blindness 3 sem. hrs.
	(Structure and Function of the Eye)
	Field Experiences
	Needs of
	the Visually Handicapped3 sem. hrs.
If not cer	tified in Elementary Education, must include:
	Reading 6 sem. hrs.
	Mathematics 6 sem. hrs.
	(designed for elementary or middle
	— school teachers)

Certification in the area of the visually impaired requires a second level of certification for those teachers seeking secondary teaching positions at the Arkansas School for the Blind.

Visually Impaired K-12 Visually Impaired 7-12

NOTE: All teachers certified in the visually impaired area prior to September 1, 1987 will be required to apply for one of the above certificates at their respective renewal date.

Colleges and universities in the state of Arkansas which offer teacher training programs in the visually impaired shall meet standards established by the Arkansas Department of Education. Certification of teachers who are graduated from these programs shall be accomplished on the basis of

program approval rather than transcript audit. The division of Teacher Education and Certification shall have responsibility in the area of reciprocity between states.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Teaching Visually Handicapped Students -

Minimum Score 480*

*Mandated July 1, 1989	
	> 210.00

300.00 MIDDLE SCHOOL TEACHERS CERTIFICATES

NOTE: <u>Teachers teaching ninth grade students must hold a secondary certificate.</u>

- 300.10 All teachers shall hold a high school or elementary teaching certificate based on a bachelor's degree. A teacher teaching in a departmental situation shall meet <u>one</u> of the following requirements:
 - 1. Hold a secondary teaching certificate and have eighteen (18) semester hours in the field in which he/she is teaching and have at least three semester hours in Human Growth and Development of Children Below Adolescent Age and have three semester hours of Elementary or Middle School Methods of Teaching.
 - 2. Hold an elementary teaching certificate and have eighteen (18) semester hours in the field in which he/she is teaching.

300.20 Middle School Certificate Areas:

- 1. Middle School Agriculture
- 2. Middle School Business
- 3. Middle School English
- 4. Middle School French
- -5. Middle School Home Economics
- 6. Middle School Industrial Arts
- 7. Middle School Math
- 8. Middle School Physical Education
- 9. Middle School Science
- 10. Middle School Social Studies
- 11. Middle School Spanish

400.00 SECONDARY TEACHING CERTIFICATES

410.00 Fine Arts (All Fine Arts Certificates are K-12) 420.00 Foreign Language Certificates 421.00 French Certificate (061) Specialization Requirements (24 sem. hrs.) Functional Language Skills.......... 6 sem. hrs. (understanding, speaking, reading, and writing) Culture, Civilization, and Literature..... 6 sem. hrs. (three semester hours must be in culture and civilization) Modern Methodology of Foreign Language Teaching......3 sem. hrs.* Foreign Language Electives...... 9-12 sem. hrs.** Directed Teaching....... 3 sem. hrs.*** (must be in at least one foreign language) The requirements indicated above are applicable to teachers of modern and classical languages alike, except that teachers of Latin or Greek may be excused from the oral component specified in the functional language skills requirements. Test Requirements For Standard Certificates (New or Addition) NTE - French - Minimum Score 490 *The methods course may be taken for credit in either the foreign language or professional education. **If the three-hour methods course is taken for foreign language credit, the number of hours of foreign language electives is nine; if it is taken for professional education credit, the number of foreign language electives is twelve. ***Inservice teachers having a minimum of twenty-four hours in one foreign language, distributed as specified above, may be excused from the three hours of directed teaching.

400.00 - 421.00

422.00 German Certificate (062)

	Specialization Requirements (24 sem. hrs.)
	Functional Language Skills 6 sem. hrs.
	(understanding, speaking, reading, and writing)
	Culture, Civilization, and Literature 6 sem. hrs. (three semester hours <u>must</u> be in
	culture and civilization)
	Modern Methodology of Foreign Language
	Teaching
	Foreign Language Electives 9-12 sem. hrs.**
	Directed Teaching3 sem. hrs.***
	(must be in at least one foreign language)
	The requirements indicated above are applicable to teachers of modern and classical languages alike, except that teachers of Latin or Greek may be excused from the oral component specified in the functional language skills requirements.
	Test Requirements
	For Standard Certificates (New or Addition) NTE - Test of Professional Knowledge - Minimum Score 642****
*The methods cou	=== urse may be taken for credit in either the foreign language or professional education.
**If the three hour language electives is n electives is twelve.	methods course is taken for foreign language credit, the number of hours of foreign ine; if it is taken for professional education credit, the number of foreign language
***Inservice teacherspecified above, may be	ers having a minimum of twenty-four hours in one-foreign language, distributed as be excused from the three hours of directed teaching.
****Mandated Janu	nary 1, 1989
	422.00
	122.00

423.00 Italian Certificate (063)

<u>Specializat</u>	ion Requirements (24 sem. hrs.)
Functional	Language Skills 6 sem. hrs. (understanding, speaking, reading,
	and writing)
Culture, Ci	vilization, and Literature 6 sem. hrs.
	(three semester hours must be in
Modom M	culture and civilization)
Modern Me	ethodology of Foreign Language
Foreign La	Teaching3 sem. hrs.* nguage Electives9-12 sem. hrs.**
	eaching
Directed Re	(must be in at least one foreign language)
	ements indicated above are applicable to teachers of modern and classical
	tlike, except that teachers of Latin or Greek may be excused from the ora
component	specified in the functional language skills requirements.
<u>Test Requir</u>	<u>rements</u>
For Standar	rd Certificates (New or Addition) NTE - Test of Professional Knowledge - Minimum Score 642***
*The methods course may be ta	ken for credit in either the foreign language or professional education.
	rse is taken for foreign language credit, the number of hours of foreign cen for professional education credit, the number of foreign language
***Inservice teachers having a n specified above, may be excused fr	ninimum of twenty-four hours in one foreign language, distributed as om the three hours of directed teaching.
****Mandated January 1, 1989	
	423.00

424.00 Latin Certificate (064)

Specialization Requirements (24 sem. hrs.)

Euro	stianal Languaga Skilla 6 cam hra
r unc	etional Language Skills
	(understanding, speaking, reading,
	and writing)
Cult	ure, Civilization, and Literature 6 sem. hrs.
	(three semester hours must be in
	culture and civilization)
Mod	ern Methodology of Foreign Language
	Teaching3 sem. hrs.*
Fore	ign Language Electives 9-12 sem. hrs.**
	cted Teaching3 sem. hrs.***
	(must be in at least one foreign language)
lang ı	requirements indicated above are applicable to teachers of modern and classical uages alike, except that teachers of Latin or Greek may be excused from the oral ponent specified in the functional language skills requirements.
Test .	Requirements
For \$	Standard Certificates (New or Addition) NTE - Test of Professional Knowledge - Minimum Score 642****
*The methods course ma	y be taken for credit in either the foreign language or professional education.
The methods course ma	y be taken for credit in either the foreign language or professional education.
	ds course is taken for foreign language credit, the number of hours of foreign it is taken for professional education credit, the number of foreign language
***Inservice teachers hav specified above, may be excu	ing a minimum of twenty four hours in one foreign language, distributed as sed from the three hours of directed teaching.
****Mandated January 1,	1989
·	424.00

425.00 Russian Certificate (065)

Specialization Requirements (24 sem. hrs.)

Everational Language Chills 6 some has
Functional Language Skills
(understanding, speaking, reading,
and writing)
Culture, Civilization, and Literature 6 sem. hrs.
(three semester hours must be in
culture and civilization)
Modern Methodology of Foreign Language
Teaching3 sem. hrs.*
Foreign Language Electives 9-12 sem. hrs.**
Directed Teaching3 sem. hrs.***
(must be in at least one foreign language)
The requirements indicated above are applicable to teachers of modern and classical
languages alike, except that teachers of Latin or Greek may be excused from the ora
component specified in the functional language skills requirements.
Test Requirements
For Standard Certificates (New or Addition)
NTE - Test of Professional Knowledge - Minimum Score
642***
*The methods course may be taken for credit in either the foreign language or professional education.
**If the three-hour methods course is taken for foreign language_credit, the number of hours of foreign
language electives is nine; if it is taken for professional education credit, the number of foreign language
electives is twelve.
***Inservice teachers having a minimum of twenty-four hours in one foreign language, distributed as specified above, may be excused from the three hours of directed teaching.
****Mandated January 1, 1989
40.5.00

426.00 Sp

426.00 Spanish Certificate (066)
Specialization Requirements (24 sem. hrs.)
Functional Language Skills 6 sem. hrs.
(understanding, speaking, reading, and writing)
Culture, Civilization, and Literature 6 sem. hrs.
(three semester hours <u>must</u> be in eulture and civilization)
Modern Methodology of Foreign Language
Teaching3 sem. hrs.* Foreign Language Electives 9-12 sem. hrs.**
Directed Teaching
(must be in at least one foreign language)
The requirements indicated above are applicable to teachers of modern and classical languages alike, except that teachers of Latin or Greek may be excused from the ora component specified in the functional language skills requirements.
Test Requirements
For Standard Certificates (New or Addition)
NTE - Spanish - Minimum Score 470
*The methods course may be taken for credit in either the foreign language or professional education.
**If the three hour methods course is taken for foreign language_credit, the number of hours of foreign

***Inservice teachers having a minimum of twenty-four hours in one foreign language, distributed as specified above, may be excused from the three hours of directed teaching.

language electives is nine; if it is taken for professional education credit, the number of foreign language

electives is twelve.

426.00

430.00 Language Arts

431.00 English Certificate (052)

Test Requirements

For Standard Certificates (New or Addition)
NTE - English Language and Literature - Minimum Score 490

432.00 Journalism Certificate (054)

Specialization Requirements (24 sem. hrs.)

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

*Mandated January 1, 1989

432.00

433.00	Reading Endorsement (051)
	Specialization Requirements (9 sem. hrs.)*
	Foundations or Survey of Reading 3 sem. hrs.
	Diagnosis and Correction of
	Reading Difficulties
	Laboratory Practice in
	Reading Improvement
	<u>Test Requirements</u>
	For Standard Certificates (New or Addition)
	NTE - Introduction to the Teaching of Reading -
	- Minimum Score 510

433.00

^{*}Applicant must hold a high school certificate in English or speech with a minimum of nine (9) semester hours listed above OR-be qualified as an elementary reading teacher.

-Available Until September 1, 1992

434.00 Speech Certificate (055)

Specialization Requirements (24 sem. hrs.)

Preparation directed toward development of

competency and understanding in oral communication, rhetoric and public address, group processes and oral

Preparation in directing speech and

drama programs which must include

both theatre arts and forensics....... 6 sem. hrs.

Preparation in speech improvement

which must include phonetics and

speech pathology...... 6 sem. hrs.

Electives in speech or drama...... 6 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Speech Communication - Minimum Score 550

Can be Effective Immediately, But Will be Mandated September 1, 1992

434.00 Speech Communication and Theatre Arts Certificate (055)

Specialization Requirements (36 sem. hrs.) Twenty-four (24) semester hours of preparation in developing competency in speech communication and theatre arts which must include: Communication Skills (Speaking, listening and thinking) Voice and Diction Oral Interpretation Persuasion/Debate **Mass Communication** Acting Technical Theatre Arts Theatre History Six (6) semester hours of preparation in directing speech communication and theatre arts programs which must include: **Directing Theatre Arts Productions Directing Speech Communication Activities** Six (6) semester hours of electives to include such courses as: **Small Group Communication** Communication Theory Readers Theatre Advanced courses in core areas listed above

Test Requirements

For Standard Certificates (New or Addition)

NTE - Speech Communication - Minimum Score 550

440.00 Mathematics

441.00 Sec Mathematics Certificate (110)

For Standard Certificates (New or Addition)

NTE - Mathematics - Minimum Score 530

^{*}At least six of the twelve semester hours of electives must be above the Sophomore level.

442.00 Basic Mathematics Endorsement (112)

Specialization Requirements (18 sem. hrs.)

Applicant must hold the standard six-year certificate and have the following preparation:

(excluding Intermediate Algebra)

Electives 12 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Mathematics - Minimum Score 470

NOTE: This certificate enables an applicant to teach 7th and 8th grade mathematics and general or basic mathematics in grades 9-12.

450.00 Physical Education and Health

451.00 Physical Education Certificate (082)

Specialization Requirements (26 sem. hrs.)*

Organization and/or Administration of

Foundations of Physical Education...... 3 sem. hrs.

(such as History, Principles, etc.)

Related Sciences...... 6 sem. hrs.

(to be selected from the following:

Human Anatomy, Human Physiology,

Human Kinesiology or Analysis of

Motion, and Exercise Physiology)

Adaptive Physical Education...... 3 sem. hrs.

Methods of Physical Education and Skill

(to include Team, Individual and

— Dual Type Activities)

Test Requirements

For Standard Certificates (New or Addition)

NTE - Physical Education - Minimum Score 540

^{*}For coaching endorsement, three semester hours of coaching theory must also be completed.

^{**}Three semester hours of methods are required. Methods can be combined with skill development or taught separately.

452.00 Health Education Certificate (081) Specialization Requirements (23 sem. hrs.) Science Core Six hours to be chosen from the following: Anatomy, Physiology, Bacteriology, Microbiology...... 6 sem. hrs. **Instruction Core Methods and Materials in Teaching** Organization and Administration of School Health Programs....... 3 sem. hrs. Survival Core (selected from the following: Mental and Emotional Health, Drug Education, Family Life Education, Nutrition,

Test Requirements

For Standard Certificates (New or Addition)

NTE - Health Education - Minimum Score 520*

Resuscitation)

Consumer Health, and Cardio-Pulmonary

460.00 Practical Arts

Available Until September 1, 1992

Business Education (Plan I -- Comprehensive Business) (031) Specialization Requirements (26 sem. hrs.) Typewriting...... 2 sem. hrs. (including an advanced course) (including an advanced course) Accounting Principles...... 6 sem. hrs. Economics 3 sem. hrs. Office Management -OR-Secretarial Practice...... 3 sem. hrs. Business Communications....... 3 sem. hrs. Business Law. 2 sem. hrs. Introduction to Data Processing.......... 2 sem. hrs. **Test Requirements** For Standard Certificates (New or Addition)

NTE - Business Education - Minimum Score 550

Available Until September 1, 1992

462.00 Business Education (032) (Plan II -- Bookkeeping and Basic Business)

Specialization Requirements (26 sem. hrs.)

Accounting Principles...... 6 sem. hrs.

Economics 6 sem. hrs.

Electives from Business or Economics...... 5 sem. hrs.

Introduction to Data Processing.......... 2 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Business Education - Minimum Score 550

463.00 General Home Economics Certificate (090)

Consumer and Homemaking Education - (Non-Vocational)

Specialization Requirements (32 sem. hrs.)

A qualified teacher of general home economics shall be a graduate of a four-year college course in home economics or home economics education. The teacher shall have not fewer than 120 semester hours and shall meet the following minimum requirements for certification.

Family Relationships

Housing, Home Furnishings, and

Equipment...... 6 sem. hrs.

Food, Family Meals and Nutrition...... 6 sem. hrs.

Textiles and Clothing...... 6 sem. hrs.

Home Management Laboratory (Required)

and Consumer Education (Required)...... 6 sem. hrs.

General Education Requirements (See Section 70.00)

The nine hours of electives must include six hours of related art.

Professional Education (See Section 80.30)

Must include Methods in Teaching Home Economics and directed teaching in home economics. (Must also include experience in working with disadvantaged and handicapped students).

Test Requirements

For Standard Certificates (New or Addition)

NTE - Home Economics Education - Minimum Score 520

464.00 Industrial Arts Education I (Multi-Area Lab - Non-Vocational) (100)

Specialization Requirements (30 sem. hrs.)

Coursework well distributed over the following areas: Industrial Crafts, Drafting Design, Electricity/Electronics, Graphic Arts, Metal Technology, Plastics, Power Mechanics, and Wood Technology.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Industrial Arts Education - Minimum Score 550

465.00 Industrial Arts Education II (Single-Area Lab - Non-Vocational) (102)

Specialization Requirements (30 sem. hrs.)

Drafting, Electricity/Electronics, Graphic Arts, Metal Technology, Plastic Technology, Power and Automotive Mechanics, and Wood Technology. Thirty semester hours in the field with six semester hours in the area taught.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Industrial Arts Education - Minimum Score 550

471.00 Biological Science Certificate (132)

Specialization Requirements (24 sem. hrs.)

Biology (including four semester hours botany, four semester hours zoology), and sufficient electives in botany and zoology to make a total of twenty-four (24) semester hours.

Six semester hours may be elected in the physical science field.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Biology and General Science - Minimum Score 540

472.00 Chemistry Certificate (133)

Specialization Requirements (24 sem. hrs.)

Six semester hours may be elected in physics.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Chemistry, Physics, and General Science - Minimum Score 520

473.00 General Science Certificate (131)

Specialization Requirements (24 sem. hrs.)

A minimum of six semester hours each in physical science and biological science. One course in earth science, plus sufficient electives to make a total of twenty-four (24) semester hours.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Biology and General Science - Minimum Score 540

474.00 Physical Science Certificate (136)

Specialization Requirements (24 sem. hrs.)

A minimum of 15 semester hours in chemistry and physics, and sufficient electives to make a total of twenty-four (24) semester hours.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Chemistry, Physics, and General Science
Minimum Score 520

475.00 Physics Certificate (135)

Specialization Requirements (24 sem. hrs.)

Six semester hours may be elected in chemistry.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Chemistry, Physics, and General Science - Minimum Score 520

480.00 Social Studies

481.00 Social Studies Certificate (150)

In addition to being certified in social studies, the teacher must have a total of at least six semester hours in the subject he/she is assigned to teach.

NOTE: Anyone teaching Arkansas History must have at least one course in Arkansas History. Test Requirements

For Standard Certificates (New or Addition)

NTE - Social Studies - Minimum Score 500

*Mandated 9/1/94, three hours in Arkansas History and three hours in Arkansas Government is required.

490.00 Miscellaneous Secondary Certificates

491.00 Adult Education Certificate (290)

Specialization Requirements

A bachelor's degree from a fully accredited college or university.

General Education Requirements (48 sem. hrs. as outlined in Section 90.00)

Persons assigned to teach Adult Basic Education must have six (6) semester hours in reading, and six (6) semester hours in math. Persons assigned to teach General Adult Education must have nine (9) semester hours in the subject taught.

Professional Requirements

Completion of 18 graduate and/or undergraduate semester hours in adult education from the content areas listed below. These hours must include courses from the following content areas: Foundations of Adult Education, Adult Learning Processes, Methods and Materials in Adult Education and Directed Teaching (undergraduate) - six (6) semester hours/Internship - (graduate) - three (3) semester hours in Adult Education.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

NOTE: FOR PERSONS WHO HOLD A VALID ARKANSAS TEACHER'S

CERTIFICATE: completion of twelve (12) graduate and/or undergraduate semester hours in Adult Education distributed in at least three (3) of the eight (8) content areas: Foundations of Adult Education, Adult Learning Processes, Teaching Reading to Adults, Methods and Materials in Adult Education, Administration of Adult Education, Evaluation in Adult Education, Current Issues in Adult Education, and Directed Teaching/Internship in Adult Education***

^{*}Mandated January 1, 1989

^{**}Three years successful work experience in Adult Education, as verified by employing superintendent, may be accepted in lieu of six (6) semester hours of directed teaching or three (3) semester hours of internship.

492.00 Coaching Endorsement (087)

Specialization Requirements (11 sem. hrs.)
Coaches of Football, Basketball, and Track.

Applicant must hold a secondary certificate in physical education or hold, or be eligible to hold, the standard six-year certificate and have the following preparation:

Anatomy, Physiology, or Kinesiology....... 3 sem. hrs.
Care of Athletic Injuries or First Aid..... 2 sem. hrs.
Organization and Administration of
Interscholastic Athletics or
Organization and Administration
of Physical Education........................ 3 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

NOTE: Coaches employed prior to September 1, 1979, may continue to coach without penalty to the school.

Any person assigned to coach after September 1, 1979, must fully meet the requirements for the coaching endorsement.

^{*}Mandated January 1, 1989

493.00 Driver Education Endorsement (210)

Specialization Requirements (6 sem. hrs.)

Hold or be qualified to hold a standard six-year certificate.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

NOTE: Driver Education is available as an area of certification approval by taking the course required by the State Board of Education.

*Mandated January 1, 1989

494.00 Junior ROTC Permit (220)

Specialization Requirements

If the Armed Services certifies that an applicant has completed their program of instruction for a Commissioned ROTC Officer and will state so in writing, he will be eligible for a six year Junior ROTC Permit. A superintendent of schools will also have to state that this person will be employed if he is issued a Junior ROTC permit. (This is for the teaching of ROTC only and cannot be used as a teaching certificate to add an additional area of certification).

Test Requirements

For Standard Certificates (New or Addition)

NTE - Communication Skills

-AND-

-General Knowledge

Provisional Certificates not available

495.00 Visually Impaired 7-12 Certificate (197) General Education Requirements (48 sem. hrs. as outlined in Section 90.00)

In lieu of the 15 basic core hours a secondary teaching certificate is required in

	addition to the following courses:
	Braille and Other Communication Skills 3 sem. hrs. Instructional
	Methods for the Visually
	Impaired3 sem. hrs.
	Survey of the Exceptional Child 3 sem. hrs. Orientation and
	Mobility for Classroom
	Teachers3 sem. hrs.
	Medical Aspects of Blindness 3 sem. hrs.
	(Structure and Function of the Eye)
	Field Experiences
	Needs of
	the Visually Handicapped 3 sem. hrs.
	Certification in the area of the visually impaired requires a second level of
	certification for those teachers seeking secondary teaching positions at the Arkansas
	School for the Blind.
	Visually Impaired K-12
	Visually Impaired 7-12
;	All teachers certified in the visually impaired area prior to September 1, 1987 will be required to apply for one of the above certificates at their respective renewal date.
:	Colleges and universities in the state of Arkansas which offer teacher training programs in the visually impaired shall meet standards established by the Arkansas
	Department of Education. Certification of teachers who are graduated from these
	programs shall be accomplished on the basis of program approval rather than
	transcript audit. The division of Teacher Education and Certification shall have
:	responsibility in the area of reciprocity between states.
	Test Requirements
	For Standard Certificates (New or Addition)
	NTE - Teaching Visually Handicapped Students -
	Minimum Score 480*
*Mandatad July 1 1	000
*Mandated July 1, 1	707
	495.00
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496.00 Secondary Teacher's Graduate Certificate (188)

The secondary classroom teacher's graduate certificate is valid for ten years and may be issued to applicants meeting the following requirements:

- a. Hold or be qualified to hold at the time of application the six-year high school certificate.
- b. Completion of a master's degree in an approved institution which includes a minimum of 30 semester hours in graduate courses as follows:
 - 1. Professional education related to the secondary school curriculum-minimum 9 sem. hrs.
 - Subject matter courses in one or two of the teaching fields normally taught in the secondary school - minimum 15 sem. hrs.

500.00 SPECIALIZED SERVICE CERTIFICATES

510.00 School Guidance Counselor Certificates General Requirements (Elementary and/or Secondary)

- a. Hold or be qualified to hold a six-year teaching certificate
- b. One school year of full-time experience as a certified classroom teacher; experience may be continuous or accumulated
- c. One calendar year of non-teaching, paid employment; experience may be continuous or accumulated, full-time and/or part-time
- d. A program of study consisting of thirty-six (36) or more graduate level semester hours including or accompanied by a <u>master's</u> or higher degree; program of study must have professional accreditation by an accrediting agency recognized by the State Board of Education

e. Specific Requirements

Educational and Guidance Foundations - 24 sem. hrs., with at least 2 sem. hrs. in each of the following areas:

- -Introduction to Guidance and Counseling Services, including program management
- -Student Development, kindergarten through adult including theories, principles, models of personal-social, career and educational development—of students, including exceptional, disadvantaged—and minority groups
- -Statistics, or statistics and research
- -Group testing-including assessment of achievement, aptitudes and interests and guidance uses of results
- -Counseling and consultation-including principles, techniques, and pre-practicum experiences
- -Group guidance and counseling-including principles, techniques, and pre-practicum experiences
- -Guidance information system, kindergarten through—adult-the delivery of personal-social, career/occupational/yocational/jobs, and educational information

Vocational education

School Guidance Counselor Certificates Continued

511.00 Elementary Guidance K-6 (522)

Specialization Requirements

Nine (9) semester hours of laboratory and supervised experience with at least two (2) semester hours in each of the following areas:

- a. Case management with simulated and/or actual experiences with
 elementary students-including development and use of cumulative
 records, development and use of individualized educational plans, report
 writing, case conferences, placement, referral and follow-up
- b. Practicum-supervised experience with individuals and groups of elementary students, parents, teachers, administrators
- c. Practicum-supervised experience with individuals and groups of elementary students, parents, teachers, and administrators

OR-

Internship—supervised experience in the delivery of guidance and counseling services in an elementary school setting

512.00 Secondary Guidance 7-12 (523) Specialization Requirements

Nine (9) semester hours of laboratory and supervised experience with at least two (2) semester hours in each of the following areas:

- a. Case management with simulated and/or actual experiences with secondary students including development and use of cumulative records, development and use of individualized educational plans, report writing, case conferences, placement, referral and follow-up
- b. Practicum-supervised experience with individuals and groups of secondary students, parents, teachers, and administrators

School Guidance Counselor Certificates Continued

c. Practicum-supervised experience with individual and groups of secondary students, parents, teachers, and administrators

----OR

Internship—supervised experience in the delivery of guidance and counseling services in a secondary school setting

Reciprocity

- a. Applicants who hold a valid certificate from another state but who have not had any paid employment as a practicing school counselor (guidance worker) must meet all general and special requirements listed above.
- b. Applicants who hold a valid certificate from another state, when the certificate is based on a <u>master's</u> or higher degree from an accredited program, and who, in addition, have worked under contract one school year as a full-time counselor or two years as a half-time counselor may receive a certificate.

Test Requirements

For Standard Certificates (New or Addition)

NTE - School Guidance Counseling - Minimum Score 560

School Guidance Counselor Certificates Continued

513.00 Advanced School Guidance and Counseling (524) General Requirements

- a. Hold or be eligible to hold a master's level school guidance/counseling certificate
- b. Have three (3) school years' experience, at least half-time work each year, as a certified school counselor (guidance worker)
- c. Completed post-master's program of study of thirty (30) or more semester hours. Program of study must have professional accreditation by an accrediting agency recognized by the State Board of Education

Specialization Requirements

- a. Guidance and Counseling 18 sem. hrs.
- b. Electives 9 sem. hrs. Must be chosen from: Education, Guidance and Counseling, Psychology, Social Work, Sociology, and Vocational Education
- c. Electives 3 sem. hrs. Must be related to the professional practice of school counselor

Test Requirements

For Standard Certificates (New or Addition)

NTE - School Guidance Counseling - Minimum Score 560

School Guidance Counselor Certificates Continued 514.00 Advanced Guidance Supervision (525)

General Requirements

- a. Hold or be eligible to hold a master's level school guidance/counseling certificate
- b. Have three (3) school years' experience, at least half-time work each year, as a certified school counselor (guidance worker)
- e. Completed post-master's program of study of thirty (30) or more semester hours. Program of study must have professional accreditation by an accrediting agency recognized by the State Board of Education

Specialization Requirements

- a. Administration/Supervision 12 sem. hrs. (including at least 2 sem. hrs. in each of the following areas:
 - 1. Educational Administration
 - 2. Supervision
 - 3. Curriculum
 - 4. Vocational Education
- b. Guidance/Counseling 12 sem. hrs. Guidance and Counseling
- e. Related areas 6 sem. hrs. electives, related to work of a supervisor of guidance programs

Test Requirements

For Standard Certificates (New or Addition)

NTE - School Guidance Counseling - Minimum Score 560

520.00 Educational Examiner K-12 Certificate (191) Specialization Requirements

- a. Hold or be eligible to hold a six-year teaching certificate
- b. One school year of experience as a certified classroom teacher and one of the following related experiences: (1) additional year of experience as a certified school employee, (2) additional year of employment in a service agency working directly with children/youth, (3) a full-time internship experience in educational diagnosis and planning with/for children/youth, under the supervision of an approved educational examiner educator and practitioner team and in an approved setting
- c. A program of study consisting of forty-five (45) or more graduate level semester hours including nine (9) semester hours of special education and including or accompanied by a master's or higher degree; program of study must be approved by a professional accrediting agency recognized by the State Board of Education
- d. Educational Foundations 6 sem. hrs., with at least 2 sem. hrs. in no less than two (2) of the following areas:
 - 1. Curriculum
 - 2 Methods and Materials
 - 3. Philosophy of Education
 - 4. Statistics or Statistics and Research
- e. Principles of Learning and Teaching 6 sem. hrs., including 3 sem. hrs. from areas 1 through 3, and 3 sem. hrs. from areas 4 through 5:
 - 1. Advanced Educational Psychology
 - 2. Principles/theories of human learning
 - 3. Principles/techniques of behavior modification
 - 4. Learning strategies for exceptional children/youth
 - 5. Teaching exceptional children/youth
- f. Human Development 12 sem. hrs., including 9 sem. hrs. from areas 1 through 6, and 3 sem. hrs., from areas 7 through 8:
 - 1. Adolescent psychology
 - 2. Behavioral pathology or abnormal psychology

Educational Examiner K-12 Certificate Continued

- 3. Child psychology
- 4. Developmental psychology
- 5. Human growth and development
- 6. Personality development
- 7. Psychology of exceptional children/youth
- 8. Survey of exceptional children/youth
- g. Appraisal and Programming Skills 12 sem. hrs., including 3 sem. hrs. in areas 1, 2, and 3, respectively, and 3 sem. hrs. from areas 4 through 6:
 - 1. Individual intelligence testing
 - 2. Use and interpretation of standardized tests, including group achievement
 - 3. Prescriptive programming, appraisal including—conferences and report writing
 - 4. Diagnosis and prescriptions for prevention and remediation of learning difficulties
 - 5. Diagnosis and prescriptions for prevention and remediation of reading difficulties
 - 6. Testing of exceptional children/youth
- h. Counseling Skills and Techniques (helping interview) -3 sem. hrs.
- i. Supervised experience 6 sem. hrs. from the following areas:
 - 1. Practicum: Practice in educational diagnosis and planning with/for children/youth
 - 2. Internship: Supervised experiences in educational diagnosis and planning with/for children/youth

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

^{*}Mandated January 1, 1989

530.00 Library Media Personnel Available Until September 1, 1992

531.00 Level 1: Library Media - bachelor's degree - six-year certificate (502,503,504)

- a. Library Media certification is granted at the same level as the level of teaching certification.
- For K-12 certification the candidate must complete:
 - Twelve additional hours of professional education courses in the area(s) other than the level of the teaching certificate. The twelve semester hours must include: (1) study of the elementary or secondary school; (2) study of the learning processes; (3) teaching in the secondary school, -OR- teaching in the elementary school, including a methods course in Reading.
 - Practicum experience -- 50% in a unified Elementary Library Media Center and 50% in a unified Secondary Library Media Center
- Specialization Requirements for the Level 1: Library Media bachelor's degree - six-year certificate
 - Bachelor's degree and a teaching certificate
 - Practicum of three semester hours (minimum 120 clock hours) of directed experience in a unified school Library Media Center at the same level of teaching certification*
 - Twenty-one semester hours in Basic Library/Media Education designed to develop introductory competencies in the following areas (a separate course in each area is not required):
 - a. Relation of media to Instructional Systems
 - b. Organization and Administration of Media Programs
 - c. Evaluation, Selection, and Organization of Media and Accompanying Technology

 - d. Utilization of Media and Accompanying Technology e.
 - Production of Media
 - f. Evaluation of Media Programs
 - g. Leadership and Professionalism

d. Test Requirements

For Standard Certificates (New or Addition	on)
NTE - Test of Professional Knowled	lge -
	Minimum Score 642
OR	
Library Media Specia	list - Minimum Score 540
3 1	

*One year successful employment in a unified school library media center OR two years' successful public school classroom teaching experience in an accredited elementary or secondary school, plus three additional semester hours in library media education, may be substituted for practicum experience.

- 532.00 Level 2: Library Media Specialist master's degree ten-year certificate (505,506,507)
 - a. Library Media Specialist certification is granted at the same level as the level of teaching certification
 - b. For K-12 certification the candidate must complete:
 - 1. The twelve additional semester hour Level 1 requirements for professional education courses in area(s) other than the level of the teaching certificate
 - 2. Practicum experience -- 50% in a unified elementary library media center and 50% in a unified secondary library media center
 - Specialization Requirements for the Level 2: Library Media Specialist master's degree ten-year certificate
 - 1. Meet the requirements for Level 1 certification
 - Master's degree in an approved program including Library Science and Educational Media or a unified Library Media program offered by a regionally or nationally accredited institution. The master's program must include a minimum of 24 graduate hours, designed to develop comprehensive competencies in the following areas:
 - a. Relation of Media to Instructional Systems, including Curriculum Development
 - b. Organization and Administration of Media Programs
 e. Evaluation, Selection and Organization of Media—and
 Accompanying Technology
 - d. Utilization of Media and Accompanying Technology e. Production of Media
 - f. Research and Evaluation of Media Programs
 - g. Leadership and Professionalism
 - 3. Three years' successful classroom teaching experience in an accredited elementary or secondary school or three years' successful experience in a unified school library media center.

d. Additional Level 2: Library Media Specialist - master's degreeten-year certificate endorsement

Additional Endorsements to Level 2: Library Media Specialist Certificate may be added in specific areas of instructional resources design, production, application, or organization. An endorsement to this certificate requires nine semester hours in a specific area. A maximum of three semester hours from the Level 2: Library Media Specialist certificate program may apply to a specific endorsement. Among the areas of specialization are*:

Reading Guidance Materials Cataloging
Television Bibliography
Photography Network Service Development Graphics
Design and Supervision
Instructional Product Instructional Design
Development Computer Assisted
Visual Literacy Instruction

e. Test Requirements

For Standard Certificates (New or Addition)
NTE - Library Media Specialist - Minimum Score 540

*As the field of Instructional Technology advances, other areas of specialization may be added to this list.

532.00 Library Media Specialist - master's degree - ten-year certificate

- a. Library Media Specialist certification is granted only to candidates possessing a current and valid teaching certificate. The library media certification will be issued for the same level as the level, i.e., elementary, secondary, or K-12, as the teaching certificate.
- b. For K-12 certification, the candidate who possesses either an elementary or secondary teaching certificate must complete:
 - 1. Twelve additional hours of professional education courses in the area(s) other than the level of the teaching certificate. The 12 semester hours must include: (1) study of the elementary, OR secondary school; (2) study of the learning processes; (3) teaching in the secondary, OR teaching in the elementary school, including a methods course in reading.
 - 2. Practicum experience -- 50% in a unified elementary library media center and 50% in a unified secondary library media center
- Specialization Requirements for Library Media Specialist master's degree -ten-year certificate:
 - Master's degree in an approved program including Library Science and Educational Media or a unified Library Media program offered by a regionally or nationally accredited institution. The master's program must include a minimum of 24 graduate hours, designed to develop comprehensive competencies in the following areas:
 - a. Relation of Media to Instructional Systems,
 - including Curriculum Development
 - b. Organization and Administration of Media Programs
 - c. Evaluation, Selection and Organization of Media
 - and Accompanying Technology
 - d. Utilization of Media and Accompanying Technology
 - e. Production of Media
 - f. Research and Evaluation of Media Programs
 - g. Leadership and Professionalism
- d. Practicum of three semester hours (minimum of 120 clock hours of directed experience in a unified school library media center at the same level of teaching certificate).

532.00 -> (EFFECTIVE 9/1/92)

One year successful employment in a unified school library media center or two years successful public school classroom teaching experience in an accredited elementary or secondary school, plus three additional semester hours in Library Media Education, may be substituted for the Practicum experience.

e. Additional Library Media Specialist - master's degree - ten-year certificate endorsement

Additional endorsements to Library Media Specialist Certificate may be added in specific areas of instructional resources design, production, application, or organization. An endorsement to this certificate requires nine semester hours in a specific area. A maximum of three semester hours from Library Media Specialist certificate program may apply to a specific endorsement. Among the areas of specialization are*:

Reading Guidance Materials Cataloging
Television Bibliography
Photography Network Service Development Graphics
Design and Supervision
Instructional Product Instructional Design
Development Computer Assisted
Visual Literacy Instruction

f. Test Requirements

For Standard Certificates (New or Addition)

NTE - Library Media Specialist - Minimum Score 540

NOTE: Individuals holding Media Specialist K-12, Librarian K-12, and Level I Library Media certificates will be permitted to continue to renew their certificates, provided standard renewal requirements are met. However, these certificates will no longer be available through new or additional area regulations.

Individuals holding Level II Library Media Specialist certificates will, upon meeting

Individuals holding Level II Library Media Specialist certificates will, upon meeting regular renewal requirements, be granted Library Media Specialist certificates

*As the field of Instructional Technology advances	other	areas of
As the neid of instructional rechnology advances	, other	arcas or
specialization may be added to this list		
specianzation may be added to this list.		

- 533.00 Level 3: Library Media Administrator master's degree plus 30 semester hours tenyear certificate (508,509,510)
 - a. The Library Media Administrator must be certified as a Level 2: Library Media Specialist in the area(s) to which assigned as Administrator.
 - b. Library Media Administrator certification is granted at the same level of teaching certification.
 - c. For K-12 certification the candidate must:
 - 1. Meet the twelve additional hour Level 1 requirement for professional education courses in the area(s) other than the level of the teaching certificate
 - Meet the Level 1 practicum experience requirement 50% in a unified elementary library media center and 50% in a unified secondary library media center
 - d. Specialization Requirements for the Level 3: Library Media Administrator
 master's degree plus 30 semester hours ten-year certificate
 - 1. An additional thirty semester hours in graduate education courses, including an appropriate distribution in administration, supervision and related fields:
 - a. Public School Organization and Administration
 - b. Supervision
 - e. Educational Publicity and Leadership
 - d. Administrative Application of the Systems Concept
 - e. Advanced School Plant Planning
 - f. Public School Business Management
 - g. Personnel Management
 - h. Advanced Administration of Systemwide Media Programs
 - i. Specific area(s) of Library Media Education
 - e. Minimum of four years' successful experience as a classroom teacher in an accredited elementary or secondary school and/or as a library media center specialist in a unified school library media center (a minimum of two of the four years' experience must have been as a media center specialist).

533.00 --> (PRIOR TO 9/1/92)

f. <u>Test Requirements</u>

For Standard Certificates (New or Addition)
NTE - Library Media Specialist - Minimum Score 540

533.00 Library Media Administrator - master's degree plus 30 semester hours - ten-year certificate

- a. The Library Media Administrator must be certified as a Library Media Specialist, K-12
- Specialization Requirements for the Library Media Administrator master's degree plus 30 semester hours - ten-year certificate
 - 1. An additional thirty semester hours in graduate education courses, including an appropriate distribution in administration, supervision and related fields (a separate course in each area is not required):
 - a. Public School Organization and Administration
 - b. Supervision
 - c. Educational Publicity and Leadership
 - d. Administrative Application of the Systems Concept
 - e. Advanced School Plant Planning
 - f. Public School Business Management
 - g. Personnel Management
 - h. Advanced Administration of Systemwide Media
 Programs
 - i. Specific area(s) of Library Media Education
- e. Minimum of four years' successful experience as a classroom teacher in an accredited elementary or secondary school and/or as a library media center specialist in a unified school library media center (a minimum of two of the four years' experience must have been as a media center specialist).

d. <u>Test Requirements</u>

For Standard Certificates (New or Addition)

NTE - Library Media Specialist - Minimum Score 540

NOTE: Individuals holding Level III Library Media
certificates will be permitted to renew their certificates, provided
standard renewal requirements are met. However, only Library
Media Administrator certificates will be available through new or
additional area regulations.

540.00 Speech Pathologist Certificates

541.00 Speech Pathologist Level I: six-year certificate not renewable (249)

Specialization Requirements

- A bachelor's degree and the general education requirements for all certificates.
- b. Fifteen semester hours of Professional Education, including training in the following areas:
 - 1. Study of the School
 - Child and Adolescent Development
 - 3. Principles of Learning
 - 4. Individualized Educational Programming
 - 5. Application of Behavior Management Principles with Special Populations
- c. Six semester hours or 200 clock hours of clinical practice in Speech
 Therapy.* (At least 60 hours of the 200 clock hours of clinical practice
 must be accomplished with children in a classroom setting.)
- d. Twenty-four semester hours in the major area:
 - 1. Nine semester hours in the normal development and use of speech, hearing, and language; three of these being in normal language acquisition.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Communication Skills

and

General Knowledge

Provisional Certificates not available

NOTE: Speech therapists who are certified on the basis of a bachelor's degree prior to September 1, 1981, can continue to renew their certificates without securing additional work, provided other renewal requirements are met.

Level I certificates will not be issued after May 31, 1992, thereby eliminating the employment of Level I personnel by May 31, 1998.

*This clinical practice in speech therapy meets the requirements for Speech Therapy only and does not meet the directed teaching requirements for the regular certificate for school teachers.

Specialization Requirements

- a. Sixty hours of academic credit (30 of which may be completed in undergraduate coursework) dealing with the normal aspects of human communication, development, disorders, and clinical techniques for evaluation and management of such disorders; study pertaining to related fields that augment the work of the clinical practitioner of speech pathology, such as child development, educational psychology of exceptional children, methods in public school speech therapy, and early childhood education.
 - 1. Thirty of the sixty (60) hours must be in courses that are acceptable for a master's degree in the university or college in which they are taken.
 - 2. Twelve of the sixty (60) hours must be in normal development and use of speech, hearing, and language. Three of these hours must be in normal language acquisition.
 - Twenty-four semester hours must be in speech pathology courses that provide information relative to communicative disorders and training in evaluation and management of speech, hearing, and language disorders.
 - Six semester hours must be in audiology with three of these hours in aural rehabilitation.
- b. Fifteen semester hours of professional education must be taken at either the graduate or undergraduate level, including training in the following areas:
 - 1. Study of the School
 - Child and Adolescent Development
 - Principles of Learning
 - 4. Individualized Educational Programming
 - 5. Application of Behavior Management Principles with Special Populations
- c. Three hundred clock hours of supervised clinical practicum as a minimum requirement.*
 - 1. One hundred fifty clock hours must be with children of various age levels.
 - Sixty hours of the 150 clock hours accomplished with children must be in a school setting which serves a general school population.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Speech-Language Pathology - Minimum Score 570

and

NTE - Test of Professional Knowledge - Minimum Score

NC	TE: Speech-Language Pathologist certification will require a master's degree. The title of the Level II Speech ficate will be changed to Speech-Language Pathologist.
	Those individuals currently holding the Speech Therapy certificate with a master's degree in Speech Pathology or the present Level II Speech Pathology certificate will be granted the Speech-Language Pathology certificate upon renewal of their certificates.
	Individuals presently holding renewable Speech Therapy certificates and meeting standard renewal requirements will be permitted to continue renewing these certificates.

*This clinical practice in Speech Therapy meets the requirements for
Speech Therapy only and does not meet the directed teaching
requirements for the regular certificate for school teachers.
**Mandated January 1, 1989
Mandated January 1, 1767

600.00 GRADUATE CERTIFICATES IN ADMINISTRATION, SUPERVISION AND CURRICULUM

610.00 Administrator Certificate (301)

Specialization Requirements (60 sem. hrs.)

The administrator's (superintendent's) certificate, is valid for ten years and may be issued to applicants meeting the following requirements:

- a. Hold or be qualified to hold at the time of application, the six-year high school or elementary teaching certificate.
- b. Completion of sixty (60) semester hours of graduate training with emphasis in School Administration from an accredited institution authorized by the State Department of Education or accredited by NCATE to grant the Diploma of Advanced Study or Specialist's Degree in School Administration. This work shall include the master's degree in School Administration (or the equivalent), with a minimum of thirty (30) semester hours in graduate education courses including an appropriate distribution of courses in Administration, Supervision and related fields. Master's degree graduates from institutions not authorized to grant the Diploma of Advanced Study or Specialist's Degree in School Administration must develop a program leading to the Administrator's certificate.
- c. A minimum of four (4) years' experience as a teacher or administrator, three (3) of which must be in the classroom.*

Administrator Certificate Continued

Test Requirements

For Standard Certificates (New or Addition)

NTE - Educational Leadership: Administration

and Supervision - Minimum Score 520

NOTE: An individual serving as an elementary and/or secondary principal should meet particular certification requirements to include, but not limited to: Specific requirements related to the work of elementary or secondary principal, certification to teach at the elementary level for the elementary principal; certification to teach at the secondary level for the secondary principal.

Administrators will not be permitted to serve as elementary or secondary Principals if they received their Administrator's certificate after September 1, 1980, unless they meet the elementary and secondary certification requirements. (This is not retroactive)

620.00 Elementary Principal Certificate (402) (until September 1, 1989)

Specialization Requirements

The elementary school principal's certificate is valid for ten years and may be issued to applicants meeting the following requirements:

- a. Hold, or be qualified to hold, at time of application the six-year elementary (K-6 or K-12) certificate.
- b. Hold a master's degree from a regionally or nationally accredited institution approved to offer the program leading to the elementary principal's certificate, with not less than 18 semester hours of graduate credit in administration, curriculum, supervision and related fields in administrative work at the elementary school level.

 Master's degree graduates from institutions that are not regionally or nationally accredited institutions approved to offer the program leading to the elementary principal's certificate must return to an institution that is authorized and have the certifying officer develop a program leading to the elementary principal's certificate. A minimum of 12 semester hours of specialized Elementary Administration must be completed at the institution formulating the program.
- c. Must have a minimum of four years' teaching experience as a teacher or administrator, three of which must be in an elementary school classroom.*

Test Requirements

For Standard Certificates (New or Addition)

NTE - Educational Leadership: Administration

and Supervision - Minimum Score 490

*Effective September 1, 1987

620.00 (PRIOR TO 9/1/89)

620.00 Elementary Principal Certificate (402) (mandated September 1, 1989)

Specialization Requirements

The elementary school principal's certificate is valid for ten years and may be issued to applicants meeting the following requirements:

- a. Hold or be qualified to hold at time of application, the six-year elementary (K-6 or K-12) certificate. If not certified in K-6 Elementary, must have six hours elementary reading and three hours elementary math.*
- b. Must have a minimum of four (4) years' teaching experience as a teacher or administrator, three (3) of which must be in an elementary school elassroom.**
- c. Must have forty-five semester hours graduate work in elementary related field. Must include a master's degree in elementary administration or the equivalent (hours/courses specified in elementary administration):
 - 1. Public School Administration
 - 2. Elementary School Administration
 - 3. Supervision
 - 4. Curriculum
 - 5. School Law
 - 6. Six hours related fields in administrative work at the elementary school level

Institutions are required to develop program objectives to guide their principalship training programs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Educational Leadership: Administration

and Supervision - Minimum Score 490

*Persons who hold K-6 or Elementary 1-6 certification will not be required to complete the six semester hours of elementary reading and three semester hours of elementary math.

**Effective September 1, 1987

620.00 (EFFECTIVE 9/1/89)

630.00 Secondary Principal Certificate (403) Specialization Requirements (45 sem. hrs.)

The secondary school principal's certificate is valid for ten years and may be issued to applicants meeting the following requirements:

- a. Hold or be qualified to hold at the time of application a six-year high school teaching certificate or a K-12 certificate.
- b. Completion of a minimum of forty-five semester hours of graduate credit, inclusive of the master's degree in School Administration (or the equivalent), from an institution authorized by the State Department of Education or accredited by NCATE to grant the Diploma of Advanced Study or Specialist's Degree in School Administration.

Master's degree graduates from institutions not authorized to grant the Diploma of Advanced Study or Specialist's Degree in School Administration must return to an institution that is authorized and have the certifying officer develop a program leading to the secondary principal's certificate.

c. Have a minimum of four (4) years' experience as a teacher or administrator, three (3) of which must be in a secondary school classroom.*

NOTE: High school principals who hold the secondary principal's certificate based on a master's degree from a regionally or nationally accredited institution, may elect to continue certification under renewal of old type of certificate or may elect to exchange for new type upon completion of above requirements. All new applicants must meet the requirements set forth above.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Educational Leadership: Administration

and Supervision - Minimum Score 510

**Effective September 1, 1987

	Secondary Principal Certificate (403)
	Specialization Requirements (45 sem. hrs.)
	The secondary school principal's certificate is valid for ten years and may be issued to applicants meeting the following requirements:
a.	Hold or be qualified to hold at the time of application a six-year high school teaching certificate or a K-12 certificate.
b .	Completion of a minimum of forty-five semester hours of graduate credit, inclusive of the master's degree in School Administration (or the equivalent), from an institution that 1) offers the master's in Principalship, 2) is authorized by the State department of Education to offer the program leading to the Secondary Principal's certificate, and 3 is accredited by NCATE.
	Master's degree graduates from institutions not authorized to offer the Secondary Principalship certification must submit a Deficiency & Removal Plan (Gold Form) to the Office of Teacher Education and Licensure for approval of a plan leading to the Secondary Principal certificate. Coursework must include the following:
	 i. Public School Administration ii. Secondary School Organization and Administration iii. Elements of Supervision iv. Secondary Curriculum v. School Law vi. Electives in Curriculum, Supervision, Guidance or Related Fields
e	Have a minimum of four (4) years' experience as a teacher or administrator, three (3) of which must be in a secondary school classroom.*
	Test Requirements
	For Standard Certificates (New of Addition)
	NTE - Educational Leadership: Administration

630.00 (EFFECTIVE

640.00 Curriculum Specialist Certificate K-12 (441) **Specialization Requirements** The Curriculum Specialist's certificate is valid for ten years and may be issued to applicants meeting the following requirements: a. Hold or be qualified to hold at the time of application the six-year secondary or elementary school certificate or K-6 or K-12 certificate. Hold a master's degree from an approved institution plus a minimum of 15 semester hours in graduate education courses including six semester hours of elementary and secondary curriculum study with an appropriate distribution in supervision and administration courses. A minimum of three years' experience as a teacher or administrator. Test Requirements For Standard Certificates (New or Addition) NTE - Test of Professional Knowledge - Minimum Score 642* OR **Educational Leadership: Administration** and Supervision - Minimum Score 520

*Mandated January 1, 1989

650.00 Supervisor Certificate (451) Specialization Requirements

The Supervisor's certificate is valid for ten years and may be issued to applicants meeting the following requirements:

- a. Hold or be qualified to hold at the time of application the six year secondary or elementary school certificate, or K-6, or K-12 certificate
- b. Be certified to teach in the area to which assigned as a supervisor
- e. Hold a master's degree from an approved institution, with a minimum of eighteen (18) semester hours in graduate courses in the field to which assigned, plus fifteen (15) semester hours in graduate education courses, including: six (6) semester hours of Supervision and Improvement of Instruction and with appropriate distribution in Curriculum Study and Administration. (This does not mean that an applicant has to have fifteen (15) semester hours above the master's degree.)

All of the above apply to Special Education Supervisors except eighteen (18) semester hours in the field to which assigned. These supervisors should have courses to include distribution in mental retardation, learning disabilities and physically handicapped, individualized testing, and other related fields.

d. A minimum of three (3) years' experience as a teacher or administrator.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Specialty Area Examination in Area to be Supervised

700.00 VOCATIONAL CERTIFICATES

710.00 Secondary Agriculture Certificate (010)

Specialization Requirements Science 15 sem. hrs. (excluding Biological Science, Physical Science and Mathematics; these hours may be counted in the electives also) Technical Agriculture......36 sem. hrs. (courses shall include credit in Agronomy, Animal Husbandry, Agriculture Economics, Horticulture, and may include other Technical Agriculture areas) Mechanical Technology......15 sem. hrs. (courses shall include credit in Engineering and other courses which will lead toward proficiency in teaching mechanical skills) **Professional Education Requirements**

(Must include courses in (1) Study of
the school, of the learning processes,
and of teaching, and (2) Directed
Teaching (6 sem. hrs.). The above
courses must have secondary educational
prefixes. At least nine hours must have
vocational education or agricultural
education prefixes and six of these hours
must have "Method" in the title.)

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

*Mandated January 1, 1989

720.00 Business Education Certificates

Can be Effective Immediately, But Will be Mandated September 1, 1992

721 00 Business Education Certificate (032)*

/21.00	Business Education Certificate (032) [∞]
	<u>Specialization Requirements</u> (Core)
	Accounting
	Business Principles and Management12 sem. hrs.
	(including Business Communications,
	Business Law, and 6 hrs of Management
	and/or Marketing)
	Economics3 sem. hrs.
	Office Technology11 sem. hrs.
	Keyboarding2 sem. hrs.
	(including an advanced course)
	Computer Applications & Concepts6 sem. hrs.
	(including Database Management,
	— Graphics, and Spreadsheet
	— Applications)
	Word Processing3 sem. hrs.
	<u>Endorsements</u>
	a. Secretarial (031) 6 sem. hrs.
	(including advanced Shorthand and
	Office Concepts)
	b. Computer Technology (035) 6 sem. hrs.
	This endorsement allows a teacher to provide
	instruction in programming and information
	systems courses. In addition to the nine hours
	of computer technology courses listed in the
	Business Education Core, these courses are required:
	Computer Programming3 sem. hrs.
	Computer Electives3 sem. hrs.
	(must be 2000 level course or above)
*Individuals preser	ntly holding Business Education Plan I or Business Education Plan II certificates or
	uter Technology Vocational Permits will be permitted to continue renewing their
	standard renewal requirements are met.
- -	
	tes for Business Education Plan I will then read "Business Education with Secretarial
	ed certificates for Business Education Plan II will then read "Business Education."
Upon request, after requ	uirements have been met, additional certification endorsements are available in

Vocational Education and Computer Technology.

Endorsements Continued

e. V	ocational Education (036) 9 sem. hrs.
	1. Nine hours of Vocational Education from an approved vocational teacher training institution from the following:
	Methods and Materials in Vocational Education Program/Curriculum Development in Vocational Education
	Methods in New Technology (such as Micro- —Computers, Business Data Processing, —Word Processing, Computerized Accounting) Directed Field Experience
	These nine hours must relate specifically to Business Education.
	2. A minimum of 2,000 hours of work experience as a paid employee in a business office.*
	3. The nine vocational hours and work experience must be approved by the State Supervisor of

Test Requirements

For Standard Certificates (New or Addition)

NTE - Business Education - Minimum Score 550

^{*}Directed Field Experience will suffice for a maximum of 500 hours of work experience.

722.00 Data Processing/Computer Technology Vocational Permit (034)

Specialization Requirements

A bachelor's degree from a fully accredited college or university.*

General Education Requirements

- a. Nine (9) semester hours in vocational education courses
 (senior or graduate level) six (6) of which must include methodology of teaching
- b. Six (6) semester hours of accounting, if not included in the above degree
- e. Three (3) semester hours of educational psychology, if not included in the above degree
- d. Successful completion of the National Occupational

 Competency Testing Institute (NOCTI) examination or the equivalent

Professional Requirements (18 sem. hrs.)

In addition to the twelve education hours listed in "a" and "c" above, a minimum of six (6) more education hours are necessary to obtain a teaching certificate rather than a vocational permit.

*PROVISIONAL VOCATIONAL PERMIT

In lieu of a bachelor's degree, an associate degree in Computer Technology or the equivalent (62 hours which include 15 hours in the specialty area) and four years of documented work experience will qualify an individual for a provisional vocational permit. Four additional years of acceptable work experience will substitute for the associate degree. Acceptable forms of experience include that in programming, systems analysis, operations, management, and teaching computer based systems. Clerical work, data entry, or work experience gained in connection with formal classwork will not be considered acceptable. Each individual will be required to obtain the signature of a responsible person who can verify both the individual's work experience and professional qualifications through personal knowledge.

After obtaining a provisional vocational permit the applicant shall secure an alternate preparation plan from an Arkansas institution of higher education approved by the State to prepare teachers. A minimum of six semester hours must be completed each year toward this degree plan. Documentation of these hours must be provided for renewal of the permit.

The provisional vocational permit is renewable each year as long as the above conditions are met.

723.00 Provisional Vocational Permit (Data Processing/Computer Technology)

In lieu of a bachelor's degree, an associate degree in Computer Technology or the equivalent (sixty-two (62) hours which include 15 hours in the specialty area) and four years of documented work experience will qualify an individual for a provisional vocational permit. Four additional years of acceptable work experience include programming, systems analysis, operations, management, and teaching computer-based systems. Clerical work, data entry, or work experience gained in connection with formal classwork will not be considered acceptable. Each individual will be required to obtain the signature of a responsible person who can verify both the individual's work experience and professional qualifications through personal knowledge.

After obtaining a provisional vocational permit the applicant shall secure a Deficiency/Removal Plan from an Arkansas institution of higher education approved by the state to prepare teachers. A minimum of six (6) semester hours must be completed each year toward this degree plan. Documentation of these hours must be provided for renewal of permit.

The provisional vocational permit is renewable each year as long as the above conditions are met.

This permit allows an individual to teach the following courses:

Secondary: Computer Technology: Introduction
Computer Technology: Information Systems
Computer Programming
Database Management
Spreadsheet Applications
Spreadone of approachons

Can be Effective Immediately, But Will be Mandated September 1, 1992

724.00 Computer Technology Endorsement* (037)

Specialization Requirements

a. A bachelor's degree with a teaching certificate

b. Computer Applications and Concepts........ 9 sem. hrs.
(must include Database Management, Graphics,
Spreadsheet Applications and Word Processing

Computer Programming...... 3 sem. hrs.

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642**

^{*}To teach in an approved vocational business program with a Computer Technology Endorsement, the 9 hour requirements for a Vocational Business Endorsement must be met.

^{**}Mandated January 1, 1989

Available Until 9/1/94

730.00 Vocational Home Economics (091) -

Consumer and Homemaking Education - (Vocational)

Specialization Requirements (32 sem. hrs.)

A qualified teacher of vocational home economics shall be a graduate of a four-year college course in home economics or home economics education <u>from an institution</u> approved by the State Board of Education for the training of vocational home economics teachers. The teacher shall have not fewer than 120 semester hours and shall meet the following minimum requirements for certification.

Family Relationships

Child Development (observation

and participation in nursery

school required)...... 6 sem. hrs.

Housing, Home Furnishings, and

Food, Family Meals and Nutrition...... 6 sem. hrs.

Textiles and Clothing...... 6 sem. hrs.

Home Management Laboratory (Required)

and Consumer Education (Required)...... 6 sem. hrs.

General Education Requirements (See Section 70.00)

The nine hours of electives must include six hours of related art.

Professional Education (See Section 80.30)

Must include Methods in Teaching Home Economics and directed teaching in home economics. (Must also include experience in working with disadvantaged and handicapped students).

Test Requirements

For Standard Certificates (New or Addition)

NTE - Home Economics Education - Minimum Score 520

Can be Ef	fective Immediately, But will be Mandated September 1, 1994
730.00	Vocational Home Economics (091) -
750.00	Consumer and Homemaking Education - (Vocational)
	Specialization Requirements (44 sem. hrs.)
	A qualified teacher of vocational home economics shall hold a bachelor's degree from
	a fully accredited college or university and shall meet the following minimum
	requirements for certification:
	Cl. 11 D 1
	Child Development
	development laboratory required)
	Clothing Concepts and Construction 6 sem. hrs.
	Consumer Education
	Family Economics/Resource Management 3 sem. hrs.
	(Home Management Laboratory required)
	Family Life/Family Relationships 3 sem. hrs.
	Foods3 sem. hrs.
	Home Economics Elective
	Housing/Equipment3 sem. hrs.
	Human Nutrition 3 sem. hrs.
	Interior Design/Home Furnishings 3 sem. hrs.
	Meal Management3 sem. hrs.
	Parenting3 sem. hrs.
	Textiles3 sem. hrs.
	Related Art
	(can be part of General Education Electives)
	Professional Education Requirements
	1 Totessional Education Requirements
	Professional Education
	MUST INCLUDE:
	Study of the school, of the learning process, and of teaching;
	Methods of Teaching Vocational
	Home Economics 4 sem. hrs.
	(including occupational home economics
	and methods of teaching middle school
	home economics)
	Directed Teaching in Vocational
	Home Economics 6 sem. hrs.
	OR
	Practicum/Internship in Vocational
	Home Economics
	(if directed teaching was completed
	in another field)
	Test Requirements
	For Standard Certificates (New or Addition)
	NTE - Home Economics Education - Minimum Score 520
	730.00 (EFFECTIVE 9/1/94)

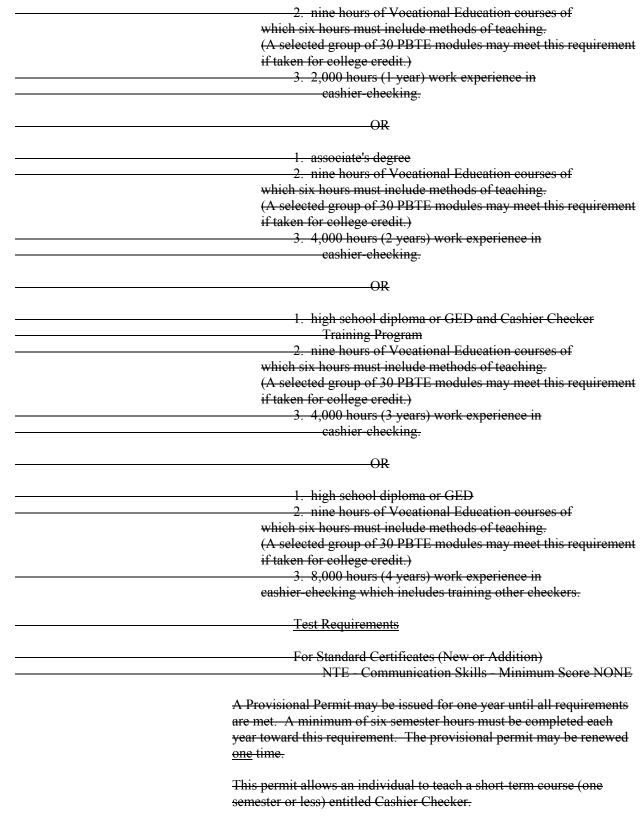
750.00 ->

To allow completion of the vocational hours requirement

for renewal is required prior to the expiration date

One-year Provisional Certificates: renewable one time; application

Special Certification/Licensure Requirements a. Automotive Service Excellence (ASE) Technician 1. Meet the certification requirements for Trade and Industrial Education 2. Hold ASE (Automotive Service Excellence) Certification in the teaching specialty area(s) Cosmetology (573) 1. Meet the certification requirements for Trade and Industrial Education 2. Licensed by the Arkansas State Board of Cosmetology (Licensure in Cosmetology may substitute for the NOCTI Examination.) Industrial Cooperative Training (ICT) (584) 1. Hold a bachelor's degree 2. Two years' of work experience in a trade, technical and/or industrial area 3 A minimum of 90 clock hours or nine credit hours in the vocational teacher education courses for Trade, Technical and **Industrial Education teachers Exploring Industrial Technology Education** 1. Must hold a teaching certificate in Industrial Education/Arts 2. Two years' work experience in a trade, technical, or industrial area 3. A minimum of 90 clock hours or nine credit hours in vocational teacher education courses required (six hours of the vocational teacher education courses must relate specifically to Industrial Technology Education.) Exploratory Trade and Industrial Education (599) 1. ICT instructors shall meet certification requirements of ICT Coordinators, Exploring Industrial Technology Education **Instructors or Trade and Industrial Education Instructors** 2. Industrial Education Certification for new teachers is preferred Cashier-Checker Vocational Permit (600) The Cashier-Checker Vocational Permit will be issued to applicants who meet one of the following requirements: 1. bachelor's degree



V. Certificate Renewal - Non-Compliance with Act 350 of 1985 as amended by Act 512 of 1987

To renew a Trade and Industrial Certificate (Vocational Permit), if not in compliance with Act 350 of 1985 as amended by Act 512 of 1987, teachers shall be required to take and make a score at or above the Arkansas established cut score on a nationally standardized test approved by the State Board of Education for any of the three areas in which they failed to make a passing score on the Arkansas Educational Skills Assessment (AESA) test. In addition, a minimum of six college credit hours or 90 clock hours relating to the specific discipline—i.e. mathematics, reading, writing—shall be required for each test area that the teacher failed to pass. For example, if the deficiency was the written portion of the AESA, coursework in a basic English and/or a basic written communications class would be required. These hours may be obtained and documented through a public school, a college or university, a postsecondary vocational technical school, a secondary vocational center, an adult education class, etc.

Additionally, all other requirements for a Trade and Industrial Teaching Certificate (Vocational Permit) shall be met.

760.00 Secondary Vocational Administrator's Certificate* (175)

Entry Requirements

- a. Education: Master's degree in vocational education or the
 equivalent (i.e. a master's degree and completion of a minimum of 18
 semester hours of graduate level vocational education courses in an
 approved vocational teacher education program)
- b. Experience: A minimum of three (3) years' teaching in an approvable vocational program
- e. Administrative Competency Verification: Verification is not required for the initial issuance of the certificate. However, school districts submitting applications for initial certification should verify the applicant's participation in a vocational administrator's training program based on the competency modules listed below.

Renewing Requirements

- a. First Renewal: Issued initially for six years, the

 certificate is renewable at any time within this period for a second sixyear term upon satisfactory completion of the 18 competency areas
 (modules) listed below:
 - 1. Develop local plans for vocational education (Part I & II)
 - 2. Establish a student placement service and coordinate followup studies
 - 3. Appraise the personnel development needs of vocational teachers
 - 4. Supervise vocational education personnel
 - 5. Organize and work with a local vocational education advisory council
 - 6. Direct curriculum development
 - 7. Manage student recruitment and admissions
 - 8. Direct program evaluation
 - 9. Guide the development and improvement of instruction
 - 10. Provide a staff development program
 - 11. Promote the vocational education program
 - 12. Prepare vocational education budgets
 - 13. Manage the purchase of equipment, supplies, and insurance
 - 14. Evaluate staff performance
 - 15. Manage vocational buildings and equipment

^{*}Certificate is applicable to those secondary school positions as defined by the Vocational-Technical Education Division of the State Department of Education.

- 16. Involve the community in the vocational education program
- 17. Select school personnel
- b. Second Renewal: At any time during the validity period of the initially renewed certificate, it may be renewed for a period of ten years upon satisfactory completion of the ten competency areas (modules) listed below:
 - 1. Identify financial resources for vocational education
 - Manage development of master schedules
 - Develop applications and proposals for funding vocational education
 - 4. Provide systematic guidance services
 - 5. Provide buildings and equipment for vocational education
 - 6. Provide alternative instructional programs
 - 7. Plan for your professional development
 - 8. Maintain school discipline
 - 9. Manage school personnel affairs
 - 10. Cooperate with governmental and community agencies
- Beginning with the second renewal, the certificate will be issued for a tenyear period.
- d. Competency verification for renewal may be accomplished by:
 - 1. Individual completion of approved competency-based training modules

OR-

2. Completion of graduate level, competency-based vocational administration courses in an approved vocational teacher education program. (Nine semester hours are required for the initial 18 competency areas and six semester hours for the final ten competency areas listed above.)

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

*Mandated January 1, 1989

770.00 Postsecondary Vocational Administrator's Certificate (303)

Specialization Requirements - six year certificate

- a. Meet minimum qualifications under implementation of the Uniform Classification and Compensation Act
- b. Shall hold a master's degree in vocational education or equivalent
- e. Shall have completed the minimum of four years' successful professional experience
- d. Provide documentation of participation in the CBAE Program

Specialization Requirements - ten year certificate

- a. Shall have completed thirty graduate level semester hours in administration, supervision, or related areas beyond the master's degree (the 18 graduate level hours in CBAE may count toward this requirement)
- b. Shall have completed all Competency Based Administrator Education (CBAE) requirements (six three-hour courses eighteen credit hours)

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

*Mandated January	1	1020
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780.00 Postsecondary Assistant Director's Certificate (304)

Specialization Requirements - six year certificate

- a. Meet minimum qualifications under implementation of the Uniform Classification and Compensation Act
- b. Shall hold a master's degree in vocational education or equivalent
- c. Shall have completed a minimum of three years' successful professional experience
- d. Provide documentation of participation in the CBAE Program

Specialization Requirements - ten year certificate

- Shall have completed fifteen graduate level semester hours beyond a
 master's degree in administration, supervision, or related areas (the 18
 graduate level hours in CBAE may count toward this requirement)
- b. Shall have completed all Competency Based Administrator Education (CBAE) requirements (six three-hour courses eighteen credit hours)

Test Requirements

For Standard Certificates (New or Addition)

NTE - Test of Professional Knowledge - Minimum Score 642*

*Mandated January 1, 1989